

NEPEAN AQUATIC CENTRE

SWIM CLUB INCORPORATED



MINUTES OF THE GENERAL MEETING

Monday the 27th August 2018
at Nepean Aquatic Centre, Lambridge Place, Penrith

The meeting was chaired by Chris Day and opened at 6:50pm

Present Dave McAuley, Trevor Stevens, Simone Brissett, Steve Amies, Neil Joines, Dave Hanrahan, Jason Barton, Sarah Stoneham, Chris Day, Rita Hall, Alan Bentley, Jackie Barck

Apologies: Julie Fletcher, Wendi Davey
 That the attendance as per the **attendance book** and apologies as received be accepted

Moved by: Neil Joines

Seconded by: Jason Barton


Positional Updates - Reports

Position	Reports	Position Held By:
President	<p>Club night has been going very smoothly. This month there have been a lot of people asking to help with time keeping which helps the night flow. We need to consider how we are going to approach summer comp as our official pool is getting smaller. Big thanks to Jan for helping each week.</p> <p>Our swim meet was a great success with minimal issues. Thank you to all who played a part in the success of the day. And to Trevor for his coordination prior to the day.</p> <p>It was fantastic to see the level of athletes all ages, ability, shapes and sizes compete at our meet. Praise goes out to our athletes who wore their club colours with pride and who made our club very professional with their attitude and behaviour. Great chant, great team spirit.</p> <p>With respect to monthly meetings going forward, does everyone want to go back to a Wednesday night with Netball finishing up by then? All agreed to change meeting back to Wednesday nights</p>	Wendi Davey
Secretary	<p>Rep gear 'When to wear' rules</p> <ul style="list-style-type: none"> - Need to finalise document - Determine next steps including communicating to members and ensuring all swimmers have a black cap <p>Swimming NSW AGM</p> <ul style="list-style-type: none"> - Graham Towle (Board President) and Mark Heathcote (CEO) gave their reports - Was interesting to attend as a first timer - A copy of the annual report is available if anyone wants to review it 	Steve Amies

	<p>Grants</p> <ul style="list-style-type: none"> - Unfortunately, we missed the opportunity this year - Need to be better prepared for next year - A couple of wrap up items that need to be action for last year’s grants <p>Microsoft Office Subscription Renewal</p> <ul style="list-style-type: none"> - Due September 10 - Steve to pay and claim back <p>Note for all: Everyone to please send their updates through to Steve by Wed prior to meeting, so Steve can distribute on Thursday prior. This is to keep the meeting as short as possible.</p>	
<p>Race Secretary</p>	<p>Metro South West Short Course Qualifying Meet</p> <p>What a fantastic result from the 26 Nepean Aquatic athletes that attended the Metro South West Short Course Qualifying Meet at SOPAC on Saturday 11th August.</p> <p>Of the 126 events that they competed in they achieved 83 PB's against entered times and 73 places in Top 10. A massive congratulations to the following swimmers who came in the Top 3 and carried home some BLING 🏆</p> <p>GOLD</p> <ul style="list-style-type: none"> - 1 x Jack Benson - 4 x Nathaniel Brissett - 3 x Oliver Nekić - 1 x Anique Pantazakos - 1 x Oliver Staniucha <p>SILVER</p> <ul style="list-style-type: none"> - 1 x Jordan Amies - 1 x Chloe Kimmings - 1 x Oliver Nekić - 1 x Anique Pantazakos - 1 x Riley Stevens - 1 x Arianne Thomas <p>BRONZE</p> <ul style="list-style-type: none"> - 2 x Lucienne Heffernan - 1 x Anique Pantazakos - 1 x Oliver Staniucha - 2 x Riley Stevens - 2 x Arianne Thomas <p>Great swimming Nepean Aquatic Representatives.</p> <p>NACSC Short Course Meet</p> <p>It was a brilliant day on Sunday 19th August when we held our annual Short Course event at SOPAC. Many thanks to all the volunteers, helpers, sponsors, coaches and organisers of what ended up a fantastic day. But most of all well done to the Nepean Aquatic Athletes that represented our club so well and shone with their swimming prowess. NACSC had a total of 71 athletes entered over 378 individual entries and 5 x relay teams. We had approx 30 NS for events and thanks to those who pre-advised of non-competing for various reasons. Our athletes competed in 315 events and amassed a total of 183 PB's against entered times. Of those 315 events our athletes featured in the Top 10 places 227 times. We led the field against the other 66 Teams participating at our meet, taking home a substantial 86 Medals - 39 x GOLD, 22 x SILVER and 25 x BRONZE. For detailed breakdown please see below</p>	<p>Simone Brissett</p>

		GOLD	SILVER	BRONZE	
		JORDAN AMIES (3) OLIVER NEKIC (2) NATHANIEL BRISSETT (5) CHLOE KIMMINGS RYAN SLAUGHTER (5) CHARLOTTE FORTI (5) LAUREN WOLSEY (3) TEAGAN HINDS (3) ARIANNE THOMAS ABBEY SLAUGHTER (4) KIANI SLAUGHTER OSKAR STANIUCHA JACK BENSON JACOB ROLLES JACOB MACKIE Female 13&Under A TEAM 4x50 Free: * TEAGAN HINDS * TANNA DAVEY * KIANI SLAUGHTER * CHLOE KIMMINGS Mixed 200 Free A TEAM: * JACK BENSON * LAUREN WOLSEY * RYAN SLAUGHTER * ABBEY SLAUGHTER	CHLOE KIMMINGS RYAN SLAUGHTER OLIVER NEKIC (4) JORDAN AMIES LIAM BULLARD RILEY STEVENS ARIANNE THOMAS (2) LAUREN WOLSEY CHARLOTTE CARLEY CHARLOTTE FORTI (2) OSKAR STANIUCHA (2) THOMAS GARDINER ABBEY SLAUGHTER TEAGAN HINDS ANIQUE PANTAZAKOS Female 13&Under B TEAM 4x50 Free: * HOLLY AMIES * ANIQUE PANTAZAKOS * STEPHANIE ROWLEY * MADDIE JOINES	ALEXANDRA HALL TEAGAN HINDS (2) JACK BENSON ARIANNE THOMAS OLIVER WOODS LUCAS BENTLEY (2) LAUREN WOLSEY OLIVER NEKIC ANIQUE PANTAZAKOS (2) LUCIENNE HEFFERNAN (2) CHRISTOPHER McAULEY (2) KIANI SLAUGHTER RILEY STEVENS THOMAS GARDINER TRINITY FULLER NATHANIEL BRISSETT TANNA DAVEY CHLOE KIMMINGS Male 13&Under A Team 4x50 Free: * MATTHEW BONE * LIAM BULLARD * JACOB MAMO * NATHANIEL BRISSETT Mixed 200 Free B Team: * KIRA McINERNEY * RILEY STEVENS * JORDAN AMIES * THOMAS GARDINER	
		Congratulations and well done to all			
Metro South West Delegate	NSW Board meeting <ul style="list-style-type: none"> - New State president for swimming – Chris Fydler MSW Fees <ul style="list-style-type: none"> - Fees will remain as \$5.00 for swimmers Area Physio at Championship Meets <ul style="list-style-type: none"> - We need to ensure that at meets where the physio is made available by the area that they are utilized. Is seen by the area to demonstrate the commitment to reinvest in our swimmers Open water Camp <ul style="list-style-type: none"> - MSW are looking at investing in an Open water camp leading up to the national meet for qualifiers. Input required by club coaches and Executive Technical Officials Forum <ul style="list-style-type: none"> - MSW are attempting a forum to attract technical officials during October. Looking at volunteers developing coaches or official already qualified. Area Presidents Report - Phil Wilkie <ul style="list-style-type: none"> - Push to have consolidated effort by NSW to have all swimmers together at national meets, Tents banners etc 			Neil Joines	
Vice President (competition)	NACSC SC Meet <ul style="list-style-type: none"> - Our meeting went quite well, we have received numerous thank you’s from both clubs, parents and officials - Unfortunately, we again ran out of medals, so I have ordered more for the short fall and to replace the ones we used that were for the open water meet, also a parking issue which I will talk about - If Alan could confirm how many medals we need I think we need 42 plus some spares probably 5 - For the future have learnt that JLT Insurance have a risk assessment checklist on their website - Also, SNSW have a checklist for setting up meets 			Trevor Stevens	

	<ul style="list-style-type: none"> - Depending on the package you select to hire gives you the parking conditions. With ours being the basic package the public will only get the first 4 hours free. To get the flat rate you need to have more than 1500 spectators - With the catering there is allocation for tea and coffee vouchers just something we should look <p>General</p> <ul style="list-style-type: none"> - With so many items being bought for the meet buy individuals and then having our claim a reimbursement I think we should look at using the debt card - With more trophies can we look at getting a cabinet to hold them 	
<p>Vice President (social)</p>	<p>Father's Day raffle</p> <ul style="list-style-type: none"> - tickets on sale at Club Night's Friday 24th & Friday 31st - \$2ea or 3 for \$5 - Drawn 31st at club night. - Potential prizes: <ul style="list-style-type: none"> o 1st \$200 meal voucher Novotel o 2nd 2773 meal voucher o 3rd Paintball & Bunnings voucher <p>Bunnings Cake stall</p> <ul style="list-style-type: none"> - Sat 15th Sept @ Regentville Bunnings - Minimum hours 10-1 - Raffle - Giant Toblerone - Selling Cadbury chocolates also - Looking for helpers - Food options- purchase baked goods? - Brownie lady can make: <ul style="list-style-type: none"> o Brownies \$2 o Cupcakes red velvet, chocolate & vanilla \$2.50 o Caramel slice \$2.50 or \$3.00 o Choc chip cookies \$2.00 - Agreed to purchase cake mixes - Promote via team app <p>Winter Season Presentation Night</p> <ul style="list-style-type: none"> - Emu sports club - Sun 21st October - Raffles - Games - Acknowledging sponsors <p>Bunnings Sausage sizzle</p> <ul style="list-style-type: none"> - Penrith Bunnings near Harvey Norman - Sun 4th November - Need to confirm with Bunnings to lock in date - All agreed on date, even though it conflicts with the Telopea meet - Chris to work with Julie to publish 	<p>Chris Day</p>
<p>Treasurer</p>	<p>Summary Financials for 29/05/18 - 27/08/18</p> <ul style="list-style-type: none"> - Income: \$24,212.15 - Expenses: \$10,680.47 - Surplus: \$13,531.68 - Bank balance \$40,176.45 - Term Deposit \$14,000.00 	<p>Alan Bentley</p>

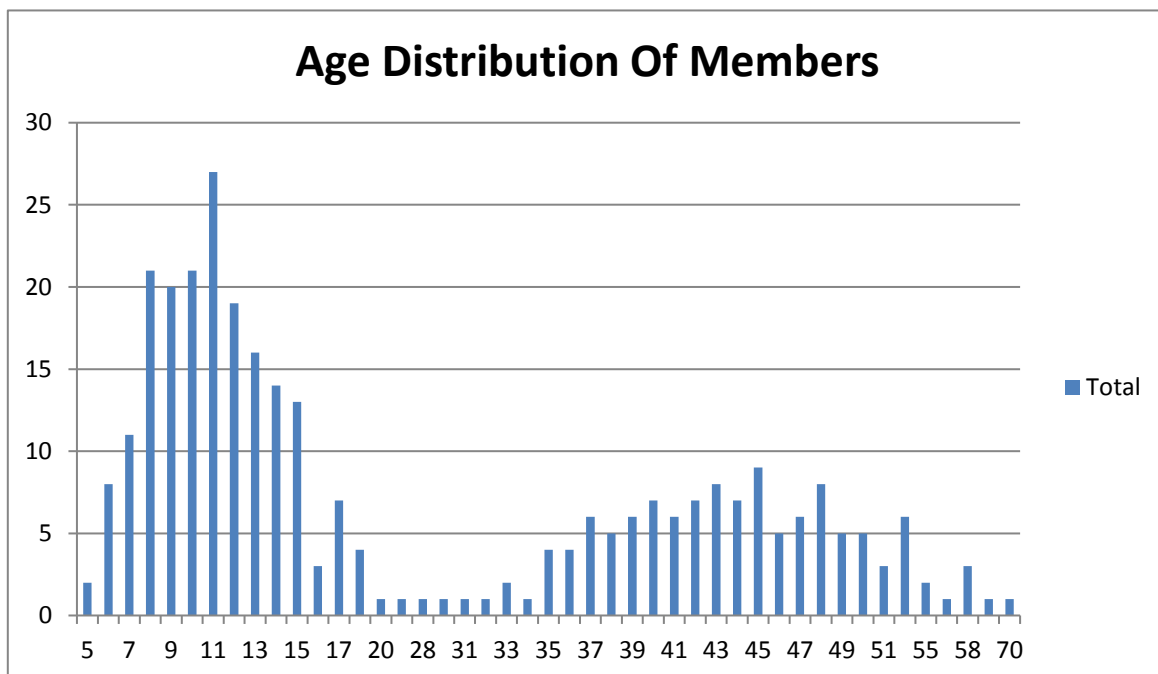
	<p>Year to date 1/4/18 - 27/08/18</p> <ul style="list-style-type: none"> - Income: \$36,263.34 - Expenses: \$13,370.73 - Surplus: \$22,892.61 <p>Our main income for the period was from the winter carnival door entry & programs \$3,001.90, carnival race entries \$16,402.00 and swim wear sales \$2,572.80</p> <p>The main expenses were swim wear purchases \$4,492.50, trophies for summer presentation \$2,526.10, club night pool hire \$2,557.50 and carnival expenses \$654.62</p> <p>Profit and Loss Statements</p> <div style="text-align: center;">  <p>NACSC P&L Aug 2018.pdf</p> </div>	
<p>Coach</p>	<p>NAC SC Meet</p> <ul style="list-style-type: none"> - Training leading up to club SC meet was well received - Several swimmers qualified for 13/O State Champs Meet <p>13/O SC State Champs Meet</p> <ul style="list-style-type: none"> - went well - Jack Benson unable to swim due to injury <p>Squad timetable</p> <ul style="list-style-type: none"> - Jason asked for it to be republished for parents <p>Squads</p> <ul style="list-style-type: none"> - Jason asked for a parent’s information session - JB advised that the last one that was done was poorly attended - JB advised we are going into a new squads / training program - Seems like a perfect time to have an information session - Meeting will be held after state, discussed and agreed with Alan (?) <p>Teloepa Meet</p> <ul style="list-style-type: none"> - Will club subsidise travel? Bus? - No swimmers with less than 6 events - Need a male manager to assist - JB is looking for \$2000 from club - JB was asked to put forward a proposal outlining costs and who would be targeted, so the club executive could review and approve 	<p>Jackie Barck</p>
<p>Registrar</p>	<p>No new membership requests</p> <p>Membership Fees</p> <ul style="list-style-type: none"> - Need to agree on upcoming fees - Swimming NSW and Aust have increased by 3.9% (\$2) - 4% increase would be a \$5 increase for our fees - Agreed to hold our fees as they are. Moved Neil, Seconded Simone. All in favour Motion carried. - Julie to publish on Team App – be sure to make mention of Swim NSW And Aust have increased their fees but ours are remaining the same <p>Swimmers transfer fee</p> <ul style="list-style-type: none"> - Should we have one - May become difficult to administer - Up to 1 April - \$40 - After 1 April - \$20 - Pay funds into club bank account, managed by Dave as part of the registrar transfer process - Moved Dave, seconded by Neil, all agreed, motion carried 	<p>David Hanrahan</p>

- Parents not registering that have simmer(s) under 15
- Needs consequences in the bylaws for parents not renewing
 - Dave to draft some wording for the next meeting

Membership Status

Gender	Membership Category	Payment method
Code	Description	Count
6784	Dolphin	30
1673	Life Member	1
1672	Non-Swimmer	132
1670	Swimmer	169
	Total	332


Gender	Membership Category	Payment method
Code	Description	Count
F	Female	199
M	Male	133
	Total	332



New Members Requiring Approval

- NIL

	<p>General Business</p> <ul style="list-style-type: none"> - Fees structure for next season fees need to be decided upon during the AUG 2018 meeting. - 2017/18 fees are structured as follows: <ul style="list-style-type: none"> o Non-swimmer <table style="margin-left: 40px;"> <tr><td>National</td><td style="text-align: right;">\$0.00</td></tr> <tr><td>New South Wales & ACT</td><td style="text-align: right;">\$20.50</td></tr> <tr><td>Metro South West</td><td style="text-align: right;">\$0.00</td></tr> <tr><td>Nepean Aquatic Centre SC Inc</td><td style="text-align: right;">\$4.50</td></tr> <tr><td style="text-align: right;">TOTAL due and payable</td><td style="text-align: right;">\$25.00</td></tr> </table> o Swimmer <table style="margin-left: 40px;"> <tr><td>National</td><td style="text-align: right;">\$27.00</td></tr> <tr><td>New South Wales & ACT</td><td style="text-align: right;">\$40.00</td></tr> <tr><td>Metro South West</td><td style="text-align: right;">\$5.00</td></tr> <tr><td>Nepean Aquatic Centre SC Inc</td><td style="text-align: right;">\$53.00</td></tr> <tr><td style="text-align: right;">TOTAL due and payable</td><td style="text-align: right;">\$125.00</td></tr> </table> - Proposed club fees for 2018/19. NACSC will absorb the fee increase from Swimming NSW and keep fees at last year's pricing: <ul style="list-style-type: none"> o Swimmer - \$125 (No change in club fees) <ul style="list-style-type: none"> ▪ National – \$27 ▪ State – \$42 ▪ Region – \$5 ▪ Club - \$51 o Non-Swimmer - \$25 (No change in club fees) <ul style="list-style-type: none"> ▪ National – \$0 ▪ State – \$21 ▪ Region – \$0 ▪ Club - \$4 - Transfer fees will be introduced for transferring members as follows: <ul style="list-style-type: none"> o Transferring pre 01 APRIL each year transfer fee will be \$40 o Transferring post 01 APRIL each year transfer fee will be \$20 - Request to include some added wording to the clubs bi-laws to allow enforcement of non-financial members specifically non-swimmers who are joined in conjunction with a swimmer under the age of 15. 	National	\$0.00	New South Wales & ACT	\$20.50	Metro South West	\$0.00	Nepean Aquatic Centre SC Inc	\$4.50	TOTAL due and payable	\$25.00	National	\$27.00	New South Wales & ACT	\$40.00	Metro South West	\$5.00	Nepean Aquatic Centre SC Inc	\$53.00	TOTAL due and payable	\$125.00	
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TOTAL due and payable	\$125.00																					
<p>Property Officer</p>	<p>Following updates for the meeting:</p> <ul style="list-style-type: none"> - Girls one-piece swimmers arrived and were handed out. - Waiting for rest of the swimming costumes to arrive. Arrived on Fri, handed out at club night - 3-4 wrong sizes sent. Look to settle any issues once all have been distributed. - Handed out technical official polo shirts from stock to those who needed them for our meet. - Have sold polo shirts, hoodies, shorts and jackets from our current stock. - Have ordered polo shirts, hoodies and jackets as requested by club members. - Have ordered club polo shirts to keep in stock. <p>Action from last meeting:</p> <ul style="list-style-type: none"> - Email to exec re: new idea for apparel options - Need to ensure teal is correct colour for future orders – Dave to confirm with manufacturer on 26/6 	<p>David McAuley</p>																				
<p>Publicity Officer</p>	<p>NACSC SC Meet Wrap Up</p> <ul style="list-style-type: none"> - Will published once received <p>Introduction letter on how to enter club night for all new members</p>	<p>Julie Fletcher</p>																				

	<ul style="list-style-type: none"> - Put on Team App and Website - Neil to supply <p>Show Rita website log in before summer season.</p> <p>Broadcast email address</p> <ul style="list-style-type: none"> - Rita to use rather than gmail. - Rita to let Julie know if hasn't received log in details. <p>Father's Day Raffle Team App</p> <ul style="list-style-type: none"> - tbc - Wait to receive from Chris <p>Survey Monkey for members to vote on various uniform options. Tbc</p>	
<p>Program Committee</p>		
<p>Club night Organiser</p>	<p>Items to discuss</p> <ul style="list-style-type: none"> - Winter Season Update - Summer Season coming <p>Winter Season Age Champs</p> <ul style="list-style-type: none"> - Need to confirm with JB who is rep swimming on a Friday night, if they are close to not meeting their minimum club night requirements - Pro-rata for those that come midway through season <p>Summer Season</p> <ul style="list-style-type: none"> - Look to commence Fri Oct 12 - Need to finalise summer season program, so swimmers have opportunity to meet their targets for major meets - Have relied on Jan with Fred out of action - Have had a couple of recent club nights with no official, therefore no official times - May need to reach out to other officials, increasing our pool available to us <ul style="list-style-type: none"> o Neil to ask Dave Cooper to see who is in the area that may be available - Will take someone a couple of years to get to the referee status 	<p>Rita Hall</p>
<p>AOB</p>	<p>NACSC Meet Refunds</p> <ul style="list-style-type: none"> - Simone has a couple to process - What's the process? - Those discussed on the night have been approved to receive refunds <p>2018/19 Registration Checklist #1</p> <div style="text-align: center;">  <p>CHECKLIST 1 2018.pdf</p> </div> <p>Club Captain Expectations</p> <ul style="list-style-type: none"> - Need to document and advise nominees / captains to ensure that they - Action for Wendi to discuss with current captains <p>Novelty night for Friday club night before any target meet</p> <ul style="list-style-type: none"> - Any updates since last meeting? <p>Member Protection Information Officer (MPIO) course being offered by Swimming NSW</p> <ul style="list-style-type: none"> - Aug 29 6:30 – 9pm - Neil has registered to attend <p>Items for discussion</p> <ul style="list-style-type: none"> - Presentation night, booking, budget 	

	<ul style="list-style-type: none"> - targets for 2018/19 fundraising and budget - Communicating Swimming NSW and Swimming Aust newsletters to club members? <ul style="list-style-type: none"> o Should these be put on to website? <p>Open Water</p> <ul style="list-style-type: none"> - Medals - 44 of each required - 2.5 and 5km swim for the last few years, would like to add a 1km swim <ul style="list-style-type: none"> o \$15 entry for 1km o Pitch it to the tri club, allowing wetsuits o Would be split in a 2 or 3 of classes – Alan to see what he can come up with, - Timing chips? Agreed not to use - Multiple links for registrations – Swimming NSW members via MyLane and non-members via another - Simone to create open water meet in meet manager and send link to Alan - Our open water meet will happen before SMSW meet, so expect to have a large number - Announcer costs \$500 – agreed to have <p>Starting Blocks</p> <ul style="list-style-type: none"> - \$10,800 landed - Alan covering the installation - Freight is \$1200, Jason will look at freight costs to see if he can do cheaper <p>New apparel options</p> <ul style="list-style-type: none"> - Training singlets - If we’re going to offer new items, look to revamp entire range - Current supplier can supply 1 offs, don’t need to buy in bulk – needs to remain a consideration - All agreed that whatever we do, it’ll be a replacement and not a supplement to anything existing 	
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ACTION ITEMS

Item	By Who / When	Status	Comment
New club member starter pack	Neil Joines		Draft sent to Julie for review, prior to passing by the rest of the club committee
Club record claiming form to be created and published on the club website	Simone Brissett & Jackie Barck		
Develop process for swim-a-thon for next year	(Club night organiser and VP Social and Publicity Officer)		
Draft up process for OHS issues that may happen at our facilities / events	Wendi Davey		
New swimming cap design needed	Dave McAuley		New ‘State Rep’ cap to be designed.
Rep Gear ‘when to wear’ Rules	Steve Amies		Further discussions held, documented updated and distributed
Junior Dolphins event	Alan Bentley		Ideas for special events
Vorgee Caps/Goggles	Alan Bentley		Alan to speak to Vorgee Rep and see if they can donate some caps and goggles for the Pick A Box game.

Club Night	Neil Joines		Trevor to draft up document on how to go about entering club night prior to winter season starting
Long Service Recognition for club members	Dave Hanrahan		List of club members and when they joined/how long they have been members of the club for possible long service medal
Introduction Letter	Neil Joines		Has been suggested an introduction letter is made on how to enter club night for all new members
Check list for new members joining the club. People seem to be moving up from Sharks and not joining.	Neil Joines		Jackie to provide Julie with a check list on what people need to do
Club Records	Simone Brissett		Jackie to supply Neil with a list of all open water swimmers and Neil can create them. No MC records shown either

Meeting closed at: 9:15pm

Next Meeting

Date: 26th September 2018

Location: Meeting Room
Nepean Aquatic Centre

Start Time: 6:45pm

The chairman thanked all members for their attendance then declared the meeting closed.

Confirmed as a true and correct record:

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President: **Wendi Davey**

Secretary: **Steve Amies**