

NEPEAN AQUATIC CENTRE

SWIM CLUB INCORPORATED



MINUTES OF THE GENERAL MEETING

Monday the 24th October 2018
at Nepean Aquatic Centre, Lambridge Place, Penrith

The meeting was chaired by Trevor Stevens and opened at 7pm

Present Neil Joines, Chris Day, Simone Brissett, Jackie Barck, Rita Hall, Julie Fletcher, Trevor Stevens, Steve Amies, Dave Hanrahan, Alan Bentley

Apologies: Wendi Davey
 That the attendance as per the **attendance book** and apologies as received be accepted

Moved by: Julie Fletcher

Seconded by: Simone Brissett

Positional Updates - Reports

Position	Reports	Position Held By:
President	<p>It has been an okay start to the season. Thank you to Alan for the microphone being fixed in the swim centre, it was a great help to in the marshalling team. Thank you to Rita for providing an accommodating summer season program.</p> <p>Great attendance at the presentation night, with around 150 people, most came and had dinner others just enjoyed the night. It had limited issues, one that came up after the event was around people not receiving a participation trophy, which Rita is following up.</p> <p>A different format was trialled which seemed to run well, the introduction of fun facts and utilising the club captains a lot more in the running of the night. If the executive and attendees are happy it can be refined and continue with a similar format of the night. Thank you to Abbey, Jack and Chloe for MC role and other members of the club for assisting with the night to run smoothly. If members have feedback it would be appreciated.</p>	Wendi Davey
Secretary	<p>Rep gear 'When to wear' rules</p> <ul style="list-style-type: none"> - Need to finalise document - Determine next steps including communicating to members and ensuring all swimmers have a black cap - Latest version attached for review at the meeting <p>Motion to ratify document Chris, Trev motion carried.</p> <p>Note for all: Everyone to please send their updates through to Steve by Wed prior to meeting, so Steve can distribute on Thursday prior. This is to keep the meeting as short as possible.</p>	Steve Amies

<p>Race Secretary</p>	<p><u>NACSCI Winter Season Wrap Up</u></p> <p>Various Targeted/Metropolitan and State events:</p> <ul style="list-style-type: none"> - MSW Open & Age SC Championships (333 events) – 204 PB’s - NSW Metropolitan SC Champs (76 events) – 36 PB’s - MSW SC Qualifying Meet (126 events) – 83 PB’s - NACSCI SC Qualifying Meet (315 events) – 183 PB’s - 13 & Over State (46 events) – 16 PB’s - 10-12 Years State (31 events) – 16 PB’s <p>In Summary:</p> <ul style="list-style-type: none"> - 927 x Events - 538 x PB’s - 398 x Finalist Places <p><u>Medals Attained:</u></p> <ul style="list-style-type: none"> - Gold – 57 - Silver – 42 - Bronze – 44 	<p>Simone Brissett</p>
<p>Metro South West Delegate</p>	<p>Missed the last Metro South West meeting with work commitments but note most of the activity via emails is in relation to Metro South West Open Water and the Technical Officials Forum</p> <p>Some MPIO posters are available for laminating / distribution.</p> <ul style="list-style-type: none"> - Julie to put them up on the website - Put a link to MPIO website on out club website. Neil to send to Julie and Julie to publish 	<p>Neil Joines</p>
<p>Vice President (competition)</p>	<p>Open Water</p> <ul style="list-style-type: none"> - Perpetual and ‘take away’ trophies completed and look great - Medals in cabinet 	<p>Trevor Stevens</p>
<p>Vice President (social)</p>	<p>Xmas themed cake stall at NAC, possible date at 8th Dec?</p> <ul style="list-style-type: none"> - Agreed on the 8th - Day will be shared with Swim Centre Santa - Will have to be done outside, due to space limitations in foyer <p>Bunnings BBQ Sun 4th Nov. More helpers needed, will promote at Club night this Friday</p>	<p>Chris Day</p>
<p>Treasurer</p>	<p>Report to come through</p> <ul style="list-style-type: none"> - MYOB issues with license <p>Bank balance</p> <ul style="list-style-type: none"> - \$56k in the bank - \$3k in undeposited funds from Alan - \$7k from JB <p>Expecting \$4-5k for Open Water expenses, plus presentation</p> <p>Expecting to make \$7k from open water meet</p>	<p>Alan Bentley</p>
<p>Coach</p>	<p>Attendance at Multi-Class NSW championships Saturday, 20th October 2018</p> <ul style="list-style-type: none"> - 2 athletes competing -Sarah Keenahan visited SOPAC in support - Results : <p style="padding-left: 40px;">1 AHERN, LUKE - Male - Age: 15</p> <ul style="list-style-type: none"> - #1 Boys 15-16 400 Free Finals 7:02.07 9 6:45.47 (1) * - #11 Boys 15-16 50 Fly Finals 45.65 9 45.90 (1) 	<p>Jackie Barck</p>

- #15 Boys 15-16 50 Back Finals 42.91 9 43.99 (1)
- #21 Boys 15-16 50 Breast Finals 1:07.01 25 1:05.33 (2) *
- #29 Boys 15-16 200 IM Finals 3:47.35 41 3:46.35 (1) *

2 MOBBS, MATILDA - Female - Age: 9

- #4 Girls 12&U 50 Free Finals 1:11.83 9 1:09.84 (1) *
- #16 Girls 12&U 50 Back Finals 1:30.37 9 1:20.73 (2) *
- #22 Girls 12&U 50 Breast Finals 1:47.95 24 2:00.68 (4)

- First state meet for Matilda. She's an up and coming MC athlete and very keen.

I visited the achiever's program at NAC and will do so again. Some athletes to move into NAC Squads and NACSC.

MSW Development Squads

- attendance by Lisa Thompson at Achievers Meet at SOPAC 13.10.2018
- Lisa also attended Narrabeen camp
- I presented at Target Day at Ripples
- Lisa and I both attended AIS with A Squad. It has been good for the swimmers and for us to be involved.
- Looking towards the future with new State Qualifying Times swum at the recent NSW Target and Achiever Squad Meets: Nathan Borg Riley Stevens Anique Pantazakos, Tanna Davey – all freestyle

Rep Shirts are required to be ordered for these athletes. These will take 5 weeks from date of ordering – shirts and State Rep caps will be required for December.

State Representative Silver Caps should not take long to prepare but may not be ready for 13&over state in December if the design is not provided from Team Elite to Dave this week. Proposed to look at Silver with Teal Logo and writing (if not looking striking, we may need to go with Black Logo & writing)

Open Water

- keenness from some new athletes and training has been going well with the exception of stormy weather on Wednesdays.
- New National Open Water Qualifying Time Swum at Qld State on 20th October by Lucas Bentley and he will travel to Adelaide for National meet

National Singlet (male) to be ordered – named cap is held already for BENTLEY that we can use

Look at national funding – we will have teams to SA twice for open water and 2 lots of national age 13-16yrs and 17&over. Number of athletes should not require a manager but I will require funding. Athletes to claim as per constitution & by-laws.

Look at relays for MSW and STATE 13 & over – prepare for jnr meets and practice (look at birthdays)

Look at what we want to provide towards training camps, Jnr and Snr, and then overseas trip to NZ

Look at Halloween evening on last club night at NAC as advertised. I have brought some decoration items and music CD already (approx. \$80) to claim back money – I will prepare games and what food do we want - bar-b-que (free) or pizza ?? I will need provision of more money for decorations; prizes for dressing up and sweets for games, etc. Is this ok ?

Jackets – embroidered for 2018 national representatives. Jackets for Luke Ahern and Kira McInerney received. Jacket for Charlotte Forti has now been ordered by me. I have paid for embroidery and new jacket and will pick them up when completed. We should put all work through Golden Threads for ease and promptness.

The NACSC towels were discussed and passed at a previous meeting to purchase 60. - Am I to go ahead with order now? Note: They are \$20 each.

Looking at Calendar – propose that we have a Christmas outing to Cables Aqua Park again as it was well received and not difficult for me to arrange. We charged \$10 per person and then I gave it back when they attended. The food may need to be looked at as I think we can do better but it was easy through the Cables kitchen.

Registrar	<p>Membership Status</p> <p>Gender Membership Category Payment method</p> <table border="1"> <thead> <tr> <th>Code</th> <th>Description</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>6784</td> <td>Dolphin</td> <td>21</td> </tr> <tr> <td>1673</td> <td>Life Member</td> <td>1</td> </tr> <tr> <td>1672</td> <td>Non-Swimmer</td> <td>129</td> </tr> <tr> <td>1670</td> <td>Swimmer</td> <td>168</td> </tr> <tr> <td></td> <td>Total</td> <td>319</td> </tr> </tbody> </table> <p>Gender Membership Category Payment method</p> <table border="1"> <thead> <tr> <th>Code</th> <th>Description</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>F</td> <td>Female</td> <td>188</td> </tr> <tr> <td>M</td> <td>Male</td> <td>131</td> </tr> <tr> <td></td> <td>Total</td> <td>319</td> </tr> </tbody> </table> <p>New Members Requiring Approval</p> <table border="1"> <thead> <tr> <th>Forenames</th> <th>Surname</th> <th>Gender</th> </tr> </thead> <tbody> <tr> <td>Arnav</td> <td>Bhadauriya</td> <td>Male</td> </tr> <tr> <td>Tejpal</td> <td>Bhadauriya</td> <td>Male</td> </tr> <tr> <td>Catherine</td> <td>Wilcomes</td> <td>Female</td> </tr> </tbody> </table> <p>General Business</p> <ul style="list-style-type: none"> - Of 319 current active members 159 are financial as of today, 138 unfinancial, 27 non-paying (Jnr Dolphins) - Club account now completed for Active Kids and first voucher redeemed. <p>NACSCI.Registrar@gmail.com account has been set up</p>	Code	Description	Count	6784	Dolphin	21	1673	Life Member	1	1672	Non-Swimmer	129	1670	Swimmer	168		Total	319	Code	Description	Count	F	Female	188	M	Male	131		Total	319	Forenames	Surname	Gender	Arnav	Bhadauriya	Male	Tejpal	Bhadauriya	Male	Catherine	Wilcomes	Female	David Hanrahan
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Property Officer	<p>Swim Caps</p> <ul style="list-style-type: none"> - Discussion about the new swim caps for the new MSW junior swim meet. 	David McAuley																																										
Publicity Officer	<p>TeamApp</p> <ul style="list-style-type: none"> - 149 members set up in TeamApp, a few new ones to approve this week <p>Put Intro Pack on Team App and Website once approved by committee</p> <ul style="list-style-type: none"> - Currently with Wendi <p>Open Water event</p> <ul style="list-style-type: none"> - has been promoted via usual channels, will put a Press Release out with results the Monday after the event (results from Simone Monday). - Dave Stanton will be taking photos - Largest Open Water Event held to date at the SIRC. Over 400 competitors across the events. 1km event added for the first time this year. - Alan to send through an updated document to post before the event. <p>Awards and Trophies Page</p> <ul style="list-style-type: none"> - Take photos and put up on the website - New tab – Presentations and Awards – needs content. Photos of trophies to start? <p>Club calendar</p> <ul style="list-style-type: none"> - If anything’s missing, send through to Julie - Cake stall 8th Dec - will need to be outside. TBC and then promoted, and added to calendar. 	Julie Fletcher																																										

	<ul style="list-style-type: none"> - Add club Xmas function to calendar when confirmed – 21st Dec 2018 – Xmas party at Cables – time tbc. <p>Put uniform / when to wear rules on website when received.</p> <p>Complaint procedure / MPIO posters on the website – or link to the procedure - awaiting link from Neil.</p>	
<p>Program Committee</p>		
<p>Club night Organiser</p>	<p>Missed Participation trophies</p> <ul style="list-style-type: none"> - 5 people missed - Rita reached out to parents and advised one is coming <p>Absences from club night</p> <ul style="list-style-type: none"> - Manuela away Dec 7 – Jan 28 - Rita away Nov 2 & Dec 21 – Jan 22 (Trev and Simone to assist) <p>Presentation night feedback</p> <ul style="list-style-type: none"> - Rita to pull together a summary of award recipients from the night and send to Julie for publication - Will also look to pull together previous seasons / years <p>Summer season scheduling</p> <ul style="list-style-type: none"> - Thx JB, Alan, Karen for assisting with the schedule - Last club night Dec 14, back on 18 Jan through to Mar 1, with champs on Mar 10 <ul style="list-style-type: none"> o Rita to book pool and officials for Mar 10 - Fred is available to officiate for summer season - Jan will also be available <p>Open Championship</p> <ul style="list-style-type: none"> - Alan thoughts <ul style="list-style-type: none"> o Open champ should be the best swimmer across all events o Look to include times for swims outside of our club swims. Ie, a 200IM swim from state could contribute to club Open Champ o Could set up a dummy meet and those swimmers who want to be in the running, to enter this 'dummy meet' to have their times from other meets to come through o Neil and Simone to look if this is possible 	<p>Rita Hall</p>
<p>AOB</p>	<p>Debit Cards</p> <ul style="list-style-type: none"> - Committee discussed / agreed: <ul style="list-style-type: none"> o Card holder needs to be a signatory on the account o AustPost visa debit card doesn't need to be tied to account, easier to manage long term o Multiple cards available, get three to start with – allocate to Race Secretary, VP Social, Club Secretary o Debit Card Policy to be put together o No update since last meeting <p>Club Asset Inventory</p> <ul style="list-style-type: none"> - Neil to pass around and update if required <p>Trophy Cabinet</p> <ul style="list-style-type: none"> - Alan to investigate further and report back at next meeting <p>Club Captain Expectations</p> <ul style="list-style-type: none"> - Need to document and advise nominees / captains to ensure that they are aware of what they are - Action for Wendi to discuss with current captains <p>Novelty night for Friday club night before any target meet</p> <ul style="list-style-type: none"> - No updates since last meeting <p>New club members</p>	

	<ul style="list-style-type: none"> - Announcement on Friday for anyone new to see JB <p>Items for discussion</p> <ul style="list-style-type: none"> - targets for 2018/19 fundraising and budget - No update <p>New Shirt Designs</p> <ul style="list-style-type: none"> - With Wendi <p>Cabinets for Glenbrook</p> <ul style="list-style-type: none"> - With Steve - Size up at club night <p>Open Water Meet</p> <ul style="list-style-type: none"> - 438 online entries and expecting 20-30 late entries on the day <ul style="list-style-type: none"> o 100+ 1k o 120+ 2.5k o 200+ 5k - Officials all sorted - Going to stagger registrations <ul style="list-style-type: none"> o 1km and 2.5km first o 5km second - Volunteers <ul style="list-style-type: none"> o Body marking – five people currently, need another two people o Setup and registration, need people there by 6:45am o Need water, 550 bottles, Chris Day to organise <p>Ironman Event</p> <ul style="list-style-type: none"> - Will drive for volunteers after Open Water meet - JB to assist <p>Alan with to Penrith Swimming Club meeting</p> <ul style="list-style-type: none"> - They called a special general meeting about club future - Alan offered up a merge option - Voted on fold v not fold and possible merge - Not fold got up - Looking at possible merge options 	
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ACTION ITEMS

Item	By Who / When	Status	Comment
New club member starter pack	Neil Joines		Draft sent to Julie for review, prior to passing by the rest of the club committee
Club record claiming form to be created and published on the club website	Simone Brissett & Jackie Barck		
Develop process for swim-a-thon for next year	(Club night organiser and VP Social and Publicity Officer)		
Draft up process for OHS issues that may happen at our facilities / events	Wendi Davey		

New swimming cap design needed	Dave McAuley		New 'State Rep' cap to be designed.
Rep Gear 'when to wear' Rules	Steve Amies		Further discussions held, documented updated and distributed
Junior Dolphins event	Alan Bentley		Ideas for special events
Vorgee Caps/Goggles	Alan Bentley		Alan to speak to Vorgee Rep and see if they can donate some caps and goggles for the Pick A Box game.
Club Night	Neil Joines		Trevor to draft up document on how to go about entering club night prior to winter season starting
Long Service Recognition for club members	Dave Hanrahan		List of club members and when they joined/how long they have been members of the club for possible long service medal
Introduction Letter	Neil Joines		Has been suggested an introduction letter is made on how to enter club night for all new members
Check list for new members joining the club. People seem to be moving up from Sharks and not joining.	Neil Joines		Jackie to provide Julie with a check list on what people need to do
Club Records	Simone Brissett		Jackie to supply Neil with a list of all open water swimmers and Neil can create them. No MC records shown either

Meeting closed at: 9:00pm

Next Meeting

Date: 28th November 2018
 Location: Meeting Room Upstairs
 Nepean Aquatic Centre
 Start Time: 6:45pm

The chairman thanked all members for their attendance then declared the meeting closed.

Confirmed as a true and correct record:

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 President: **Wendi Davey**

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Secretary: **Steve Amies**