

NEPEAN AQUATIC CENTRE

SWIM CLUB INCORPORATED



MINUTES OF THE GENERAL MEETING

Wednesday the 27th February 2019
at Nepean Aquatic Centre, Lambridge Place, Penrith

The meeting was chaired by Steve and opened at 7.00pm

Present: Steve Amies, Jackie Barck, Trevor Stevens, Neil Joines, Rita Hall, Simone Brissett

Apologies: Julie Fletcher, Dave Hanrahan, Alan Bentley, David McAuley, Wendi Davey
 That the attendance as per the **attendance book** and apologies as received be accepted

Moved by: Trevor Stevens

Seconded by: Simone Brissett

Positional Updates - Reports

Position	Reports	Position Held By:
President	No report this month	Wendi Davey
Secretary	<p>SMSW Affiliation Form</p> <ul style="list-style-type: none"> - Completion in progress - Need a second MSW delegate and two backup delegates <ul style="list-style-type: none"> o Neil advised that Wendi is second / backup delegate <p>VP Social (Chris Day) Resignation</p> <ul style="list-style-type: none"> - Advise that position is open and to be filled at upcoming AGM - Julie to update website as vacant <p>Secretary Calendar</p> <ul style="list-style-type: none"> - Designed to identify and track important tasks across the course of the year - To be circulated for review and comments / input <p>Distribution of JX Awards</p> <ul style="list-style-type: none"> - To be presented at summer season presentation night <p>NAC SC Meet in Aug</p> <ul style="list-style-type: none"> - Steve to get date of meet booked in for Sun 4 Aug ASAP - Julie to investigate getting sponsors on board <ul style="list-style-type: none"> o Put sponsors up on screen during warm up and lunch break - Suggestion made to increase entry fee by \$1 per event to cover printing costs and offset not selling the program on the day. Instead, put program on line for people to freely access 	Steve Amies

	<p>NAC Open Water Meet</p> <ul style="list-style-type: none"> - Steve to book in for Sat Oct 26 <p>Note for all: Everyone to please send their updates through to Steve by Wed prior to meeting, so Steve can distribute on Thursday prior. This is to keep the meeting as short as possible.</p>	
Race Secretary	No report this month	Simone Brissett
Metro South West Delegate	<p>New NSW website getting closer and is due to convert April 2019</p> <ul style="list-style-type: none"> - Mylane and Clublane will no longer be available under its current form - Need to publish to the masses about the change <p>MSW Affiliation for is due for completion</p> <ul style="list-style-type: none"> - Confirm if already completed along with payment <p>MSW Area Meets</p> <ul style="list-style-type: none"> - Kathy has reported that late entries to carnivals is becoming intolerable and would like clubs to get members to become more vigilant around cut of times to avoid disappointments <p>MSW Open Water development camp</p> <ul style="list-style-type: none"> - Area is proposing to hold camp annually and any feedback for those who attended 2019 or not is welcome - Our feedback - Great that it's an ocean swim, needs to be earlier in the season. Maybe better to hold at Narrabeen as close to beach 	Neil Joines
Vice President (competition)	All quiet, nothing to report	Trevor Stevens
Vice President (social)	<p>Bunnings BBQ locked in for June 22</p> <ul style="list-style-type: none"> - Steve to complete and return confirmation by mid May at the latest but will look to complete ASAP 	
Treasurer	No report this month	Alan Bentley
Coach	<p>Junior camp</p> <ul style="list-style-type: none"> - Went really well - Great feedback from attendees - 18 attended (one late withdrawal) - Temple visit well received - High wire – boys missed out due to storm that rolled through - Report to follow including feedback from attendees - Timing worked well, on back of Speedo Sprints. Camp attendees performed well <p>MSW Junior Champs</p> <ul style="list-style-type: none"> - Relay team stepped up - Some great performances <p>Cole Classic</p> <ul style="list-style-type: none"> - Great attendance from the club - Kiana Slaughter raised \$600 for Kids Cancer project - Lucas Bentley (2km), Chole Kimmings and Mackenzie Kimmings (1km) medalled in their age groups <p>Busy time ahead meets wise:</p> <p>Metro Junior Champs</p> <ul style="list-style-type: none"> - Weekend of March 2/3 <p>Speedo Sprints Finals and Club Age Champs</p> <ul style="list-style-type: none"> - Weekend of March 9/10 	Jackie Barck

	<p>State Open and 5-8 development</p> <ul style="list-style-type: none"> - Weekend of March 15/16/17 <p>Junior State following weekend</p> <ul style="list-style-type: none"> - Weekend of March 30/31 <p>Open Nationals</p> <ul style="list-style-type: none"> - Week commencing April 7 <p>Age Nationals following weekend</p> <ul style="list-style-type: none"> - Week commencing April 15 	
Registrar	Need to start identifying and following up those members and parents who are non-financial	David Hanrahan
Property Officer	<p>Representative Shirts</p> <ul style="list-style-type: none"> - These have arrived and will distribute them if required <p>National Representative Caps</p> <ul style="list-style-type: none"> - Expected to arrive mid-March according to supplier. <p>Nepean Aquatic Centre Swim Club water bottles</p> <ul style="list-style-type: none"> - Order of 100 has arrived <p>Club swimming costumes have arrived and Dave to distribute them.</p> <p>Towels</p> <ul style="list-style-type: none"> - ready to be collected but need to be paid for first - Look to present at summer presentation night 	David McAuley
Publicity Officer	<p>Put Intro Pack on Team App and Website</p> <ul style="list-style-type: none"> - awaiting approval by committee <p>New tab – Presentations and Awards</p> <ul style="list-style-type: none"> - trophy photos up on website - need to get names / previous winners up there <p>Put together sponsorship proposal for local property developer</p> <ul style="list-style-type: none"> - interested in sponsoring local teams - can't conflict with existing sponsor - need to widen discussion to all of committee executive - Look to have funds going into development of swimmers (camps, etc) 	Julie Fletcher
Program Committee		
Club night Organiser	<p>Start of Winter Season</p> <ul style="list-style-type: none"> - 10 May first night back - Swim-a-thon to happen first week in, Julie to run with - Look at scheduling thru school holidays <p>Summer season presentation date</p> <ul style="list-style-type: none"> - 5 May needs to be locked in - Rita to book club <p>Age Champs</p> <ul style="list-style-type: none"> - March 10 - Venue booked (Glenbrook) 	Rita Hall

	<ul style="list-style-type: none"> - Officials to be confirmed <p>Summer championship events</p> <ul style="list-style-type: none"> - Everything is covered - All good to go <p>Membership renewals</p> <ul style="list-style-type: none"> - Several parents / swimmers not financial and unable to register for club night – new members, ex-junior dolphins, etc - Rita to touch base with club registrar to ensure that there are no issues at his end, accepting / processing memberships etc 	
<p>AOB</p>	<p>Need to get better at publishing upcoming meets, etc on TeamApp</p> <ul style="list-style-type: none"> - This has started happening - Request that Julie have President (Wendi) and Secretary (Steve) added to this weekly email <p>Inter-club Challenge Invite from Blacktown – more information to be obtained. Wendi or Steve to discuss further with Blacktown.</p> <p>Debit Cards</p> <ul style="list-style-type: none"> - in progress. Mid Feb target <p>Trophy Cabinet</p> <ul style="list-style-type: none"> - in progress. Mid Feb target <p>Club Captain Expectations</p> <ul style="list-style-type: none"> - Need to document and advise nominees / captains to ensure that they are aware of what they are - Action for Wendi to discuss with current captains <p>Items for discussion</p> <ul style="list-style-type: none"> - targets for 2018/19 fundraising and budget. Agreed this needs to be discussed separately. Perhaps more structure around how this is done. Maybe if there is availability to meet Mid January 2019. - Neil to organise a budget spreadsheet <p>New Shirt Designs</p> <ul style="list-style-type: none"> - Steve and Wendi met with Jason Barton to discuss - Jason to report back with: <ul style="list-style-type: none"> o Material / samples o Designs o Cuts o etc <p>Officials for winter</p> <ul style="list-style-type: none"> - Sue Taylor, Jennie and Steve Payne are qualified and may be able to assist with winter season - Others may also wish to make their status official - Need to get Dave Cooper involved to see what’s involved <p>Swimming Blocks</p> <ul style="list-style-type: none"> - Update required from Alan <p>Open Water, Aged and Open Nationals Athlete Funding</p> <ul style="list-style-type: none"> - Need to decide if we want to provide financial assistance the following swimmers - Jack Hanrahan, Lucas Bentley were National qualifiers - Bethany Mavin, Ethan Bleasdale, Michael Payne, Monique Wilson – JX qualifiers - Jordan Amies, Charlotte Forti, Ryan Slaughter, Abbey Slaughter – National qualifiers <p>National Jackets</p>	

	<ul style="list-style-type: none"> - JB has completed a design - Cost is \$55 per jacket - Minimum order of 15 - Several jackets to be supplied without names, but these can be added at a later date when required (additional cost will apply) 	
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ACTION ITEMS

Item	By Who / When	Status	Comment
New club member starter pack	With Wendi to past to Jackie		Draft sent to Julie for review, prior to passing by the rest of the club committee
Club record claiming form to be created and published on the club website	Simone Brissett & Jackie Barck		
Develop process for swim-a-thon for next year	(Club night organiser and VP Social and Publicity Officer)		Suggested dates are date of first Winter Club night, the week prior or week 2 of Winter Club night season. Need to work on getting lane sponsors and sponsor forms out
Draft up process for OHS issues that may happen at our facilities / events	Wendi Davey		
Junior Dolphins event	Alan Bentley		Ideas for special events
Long Service Recognition for club members	Dave Hanrahan		List of club members and when they joined/how long they have been members of the club for possible long service medal
Introduction Letter	Neil Joines		Has been suggested an introduction letter is made on how to enter club night for all new members
Check list for new members joining the club. People seem to be moving up from Sharks and not joining.	Neil Joines		Jackie to provide Julie with a check list on what people need to do
Club Records	Simone Brissett		Jackie to supply Neil with a list of all open water swimmers and Neil can create them. No MC records shown either Simone has been gathering the information however there are some gaps that will require some further investigation

Meeting closed at: 9:00pm

Next Meeting

Date: 27th March 2019
Location: Meeting Room Upstairs
Nepean Aquatic Centre
Start Time: 6:45pm

The chairman thanked all members for their attendance then declared the meeting closed.

Confirmed as a true and correct record:

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President: **Wendi Davey**

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Secretary: **Steve Amies**