

NEPEAN AQUATIC CENTRE

SWIM CLUB INCORPORATED



MINUTES OF THE GENERAL MEETING

Wednesday the 31st July 2019
at Nepean Aquatic Centre, Lambridge Place, Penrith

The meeting was chaired by Steve Amies and opened at 7:00pm

Present: Rachel Nekić, Steve Amies, Jackie Barck, Dave Hanrahan, Cassie Mobbs, Neil Rowley, Mel Whiteman, Dave McAuley, Rita Hall

Apologies: Alan Bentley, Julie Sheldrake, Wendi Davey
 That the attendance as per the **attendance book** and apologies as received be accepted

Moved by: Neil Rowley

Seconded by: Steve Amies

Positional Updates - Reports

Position	Reports	Position Held By:
President		Wendi Davey
Secretary	Secretary Calendar <ul style="list-style-type: none"> - Quick review for upcoming items Bunnings BBQ <ul style="list-style-type: none"> - Waiting to hear back regarding our next date Working with Children Register <ul style="list-style-type: none"> - Just waiting on Alan Bentley to provide updated details <p>Note for all: Everyone to please send their updates through to Steve by Friday prior to meeting, so Steve can distribute on Monday prior. This is to keep the meeting as short as possible.</p>	Steve Amies
Race Secretary	NAC Meet <ul style="list-style-type: none"> - For Short Course August meet have Over 1200 entries with still about a week to go before closing of entries. - Getting a lot of requests from different clubs for manual entries due to issues with swim central. - Receiving Team Management files from the various clubs which contain entries for our August meet due issues with swim central. Expect more to come. - Medals for our August meet have been ordered, medal man expects medals to arrive mid week before our meet. - Organising trophy for the mixed relay 	Dave McAuley
Metro South West Delegate		Wendi Davey / Karen Bentley

<p>Vice President (competition)</p>	<p>NAC SC Carnival</p> <ul style="list-style-type: none"> - Need to finalise catering package with SOPAC by Aug 4 - Dave Cooper on board to organise technical officials <ul style="list-style-type: none"> o Steve Followed up with Dave and preparations are underway - JB to send through volunteer sheet <ul style="list-style-type: none"> o How is this progressing? o Needs more time keepers <ul style="list-style-type: none"> ▪ 5 for morning session and 14 for the afternoon - Fuel vouchers for technical officials as a thank you <ul style="list-style-type: none"> o \$20 value o Who will organise this? o Will wait for Dave to advise who they are - Catering update <ul style="list-style-type: none"> o Will order same catering package from SOPAC as last year o Cheese and biscuits and lollies o JB to get a price from Costco, pre-packaged lollies and cheese / crackers o Mini muffins – 24 packs - Dave Hanrahan and Fiona Stevens to announce for the day - Medals <ul style="list-style-type: none"> o Medals have been ordered - Printed Programs <ul style="list-style-type: none"> o Who will print these out? o Need 2 reams of paper for SOPAC printer - Dave M to email all race secretaries and send them our flyer <ul style="list-style-type: none"> o Completed - Sponsorship <ul style="list-style-type: none"> o When is deadline for all logos and ads for program? Will put all on websites / fb and USB for the big screen on the day at the same time. o Outstanding sponsor opportunities from us are Coles and Officeworks. Julie is chasing Officeworks to ascertain how to collect a stationary basket. We are chasing Coles at present. Coles are on board. o \$50 voucher from Coles, will use to pay for water. o Priceline also on board with product rather than cash - Raffles <ul style="list-style-type: none"> o Donations are coming in. We should have about 5 baskets to raffle. o Need chips, biscuits, wine, nuts - Paddles to make an appearance - Program to be updated with Multi Class medals being awarded <ul style="list-style-type: none"> o Done - Programs to be printed off <ul style="list-style-type: none"> o 30-40 but will check with Alan - Need \$100 cheque ready for relay winners <ul style="list-style-type: none"> o Dave to organise with Alan <p>NAC Open Water Meet</p> <ul style="list-style-type: none"> - Does this need to be added to SMSW and SNSW calendars? <ul style="list-style-type: none"> o Need program finalised o Dave to liaise with Alan - Participation medal for 1km swimmers <ul style="list-style-type: none"> o Needs to be designed o Dave to ask medal man for suggestions o Based numbers on last yrs participants and add some - Timing equipment <ul style="list-style-type: none"> o What do we do this year? o Agreed to not use timing gear, same as last year o Alan to confirm ok with Dave Cooper and John Rolhoff 	
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<p>Vice President (social)</p>	<p>Winter Club Night Raffles</p> <ul style="list-style-type: none"> - We are struggling to sell 50 tickets @ \$2 every club night and as such have reverted to ticket sales of 40. Season to date profit is \$230 	<p>Mel Rowley / Neil Rowley</p>
<p>Treasurer</p>		<p>Alan Bentley</p>
<p>Coach</p>	<p>Winter sprint series</p> <ul style="list-style-type: none"> - ribbons to hand out - Team App to go out as well <p>State Top 10 results have come out</p> <ul style="list-style-type: none"> - Some swimmers have been ear-marked for NSW state team <p>Metro champs, MSW champs, MC and other winter meet results</p> <ul style="list-style-type: none"> - Lots of great results and we need to publish these - Dave to send these through to JB so Team Apps can go out <p>Club Records</p> <ul style="list-style-type: none"> - Dave to investigate <p>Athlete Recognition</p> <ul style="list-style-type: none"> - JB and Julie to pull together retrospective recognition - Cassie to put framework / process together framework for going forward - Agreed to recognise <ul style="list-style-type: none"> o Attendees o Top 10 finishers o Medal recipients <p>Need to ensure NAC SC Meet results from previous years are published on website</p> <ul style="list-style-type: none"> - JB to work with Julie 	<p>Jackie Barck</p>
<p>Registrar</p>	<p>Need a list of parents who are unfinancial when they have swimmers under 15 yrs</p> <p>Club fees for next year</p> <ul style="list-style-type: none"> - Current club annual fee is \$125 - Swimming NSW and Australia fee likely to increase - Need to agree next year fee and communicate by end of August 	<p>Cassie Mobbs / Dave Hanrahan</p>
<p>Property Officer</p>	<p>Report</p> <ul style="list-style-type: none"> - All NACSC parkas and beanies have arrived and have been distributed. - All general apparel orders have arrived and have been distributed. - Rep shirts have been ordered and will arrive the week leading up to the Junior NSW state age SC championships. Any swimmers who qualify for state between now and the Junior state championships will not receive shirts in time for this meet. - Club captains' shirts have arrived and have been taken to be embroidered. - The black club jackets for the new national swimmers have arrived. All national jackets have been taken to be embroidered. 	<p>Rachel Nekic</p>
<p>Publicity Officer</p>	<p>Sponsorship</p> <ul style="list-style-type: none"> - Post SOPAC meet - look at obtaining funds going into development of swimmers (camps, etc). As WSC sponsorship previously <p>Team App:</p> <ul style="list-style-type: none"> - Best time to do an audit of current Team App members cross referencing against current financial members? Need updated membership list. - Develop a standard script as to why only financial members, to protect all members. 	<p>Julie Sheldrake</p>

	<p>Put Intro Pack on Team App and Website</p> <ul style="list-style-type: none"> - awaiting approval by committee <p>New tab – Presentations and Awards</p> <ul style="list-style-type: none"> - need to get names / previous winners up on website 	
Program Committee		
Club night Organiser	<p>Club Night Presentation for Winter season has been booked in at Leonay Gold Club for Sunday 13th October. Need to start looking at structure of the evening.</p> <ul style="list-style-type: none"> - Wendi and Rita to put draft together <p>Still having some membership/results issues with Swim Central which are ongoing and being investigated.</p> <p>Need to lock in scheduling for Summer Season, when to start/end the season, holiday breaks. Once confirmed will lock in Glenbrook Pool.</p> <ul style="list-style-type: none"> - Do we want to have a Halloween Fun night again like last year? To give you an idea, our season last year ran from 12th October - 1st March with Championships held on 10th March - Look to start from Fri Oct 18th - Weeks 1-3 at NAC and remaining ones at Glenbrook - Do we put buffer in for any interruptions (storms, heat, etc) - JB to send area and state schedule around <p>List of competitors for winter season</p> <ul style="list-style-type: none"> - Rita to pull a list together and send to Steve to reconcile against receipt book 	Rita Hall
AOB	<p>Club members being part of other training squads</p> <ul style="list-style-type: none"> - Steve to discuss with Neil <p>Inter-club Challenge Invite from Blacktown</p> <ul style="list-style-type: none"> - more information to be obtained. - Wendi or Steve to discuss further with Blacktown. <p>Debit Cards</p> <ul style="list-style-type: none"> - ? <p>Trophy Cabinet</p> <ul style="list-style-type: none"> - ? <p>Club Captain Expectations</p> <ul style="list-style-type: none"> - Need to document and advise nominees / captains to ensure that they are aware of what they are - Action for Wendi to discuss with current captains <p>New Shirt Designs</p> <ul style="list-style-type: none"> - What's next to get this moving forward again? <p>Swimming Blocks</p> <ul style="list-style-type: none"> - Will look at covers for them, to prevent the general public from using and potentially damaging them 	

ACTION ITEMS

Item	By Who / When	Status	Comment
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New club member starter pack	With Wendi to pass to Jackie		Draft sent to Julie for review, prior to passing by the rest of the club committee
Club record claiming form to be created and published on the club website	Dave McAuley & Jackie Barck		
Draft up process for OHS issues that may happen at our facilities / events	Wendi Davey		
Junior Dolphins event	Alan Bentley		Ideas for special events
Long Service Recognition for club members	Dave Hanrahan		List of club members and when they joined/how long they have been members of the club for possible long service medal
Introduction Letter	??		Has been suggested an introduction letter is made on how to enter club night for all new members
Check list for new members joining the club. People seem to be moving up from Sharks and not joining.	??		Jackie to provide Julie with a check list on what people need to do
Club Records	Dave McAuley		Jackie to supply Neil with a list of all open water swimmers and Neil can create them. No MC records shown either Simone has been gathering the information however there are some gaps that will require some further investigation

Meeting closed at: 8:45pm

Next Meeting

Date: 28th August 2019

Location: Meeting Room Upstairs
Nepean Aquatic Centre

Start Time: 7:00pm

The chairman thanked all members for their attendance then declared the meeting closed.

Confirmed as a true and correct record:

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President: **Wendi Davey**

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Secretary: **Steve Amies**