

NEPEAN AQUATIC CENTRE

SWIM CLUB INCORPORATED



MINUTES OF THE GENERAL MEETING

Wednesday the 30th August 2017
at Nepean Aquatic Centre, Lambridge Place, Penrith

The meeting was opened and chaired by NEIL JOINES opened at 7:00pm

Present Alan Bentley, Jackie Barck, Trevor Stevens, Jodie Wilson, Yvette Amies
 Julie Fletcher, Steve Amies, Neil Joines, Dave Hanrahan, Grant
 McPherson, Hannah McPherson

Apologies: That the attendance as per the **attendance book** and apologies as
 received be accepted

Moved by: Yvette Amies

Seconded by: Neil Joines

Positional Updates - Reports

Position	Reports	Position Held By:
President	<p>Club Race Secretary Laptop has died – Need to speak to Steve about recovery</p> <p>Approval to go ahead and look at purchasing 3 new laptops – Secretary, Club Night organise and President. Letter can be drafted to go to Harvey Norman and JB Hi Fi to try and get a good deal for the club. Alan can look at cost for MYOB to install on all laptops</p> <p>NACSCI Qualifying Meet - Excellent NACSCI Short course meet with a well-run and volunteered event. Special thanks to our technical officials and the parents who supported fund raising and timekeeping</p> <p>Winter Short Completion - Final night of swimming for the 2017 sc was last Friday with the completion of the Age Championship 25th Aug</p> <p>NACSCI Safety Incident - Child from Bathurst had an incident when travelling upstairs. Report submitted to Swimming MSW & NSW</p> <p>MSW SC Championships - Good representation by the club and again plenty of PB's by swimmers</p>	Neil Joines

	<p>Winter Short course Presentation - Committee to discuss the potential of having the function at NAC and maybe introduce a "Pool party type concept – Any additional thoughts??</p> <p>Recognition - Review and approve budget for trophies</p> <p>Relay Team Prize- Our relay team consisted of Kyron, Jack, Abbey & Lauren although not qualifying at our SC meet were successful in finishing first.....Movie Tickets???</p> <p>Westfield gift cards decided</p> <p>Nomination: Neil Seconded: Grant</p> <p>Trevor to enquire as to price on trophies for age champs etc</p>	
<p>Vice President (competition)</p>	<p>1. The annual NACSC Short Course Qualifying meet held at SOPAC on 6/8 was hugely successful with 57 events held, 457 individual swimmers and 2000 individual swims performed. Huge amount of gratitude to everyone who supported the day. Would be good to do a quick review of the day to see what could be changed or improved for future meets e.g.: third hand feedback received that we should seek timekeeping support from other clubs on the day rather than relying on our own parents</p> <p>Dave and John mentioned next time to get Shane Gould room as pre meet briefing for time keepers etc. Agreed doesn't add value and is extra cost that is perhaps unnecessary.</p> <p>2. Holden Grant application including video has been submitted together with video. We will be notified in November if successful.</p>	<p>Grant McPherson</p>
<p>Vice President (social)</p>	<p>Finally have a date for the Bunnings BBQ. Sunday 10 December 2017 at the Homemaker Centre Penrith.</p> <p>Neil was talking to Kristy Capili who works at Coco Cola. She may be able to get soft drinks for the BBQ and use her annual allowance</p> <p>- As discussed last meeting a fundraising letter is required in order to approach companies for donations.</p> <p>Spoke with Fiona Stevens who has a contact in Coles. Decision to be made whether we use this contact to get supplies for Bunnings BBQ or leave it to use for other functions. Fiona said Coles will donate sausages and sauces and stuff, but not drinks.</p> <p>- If we don't use the Coles contact then I would require a letter from the club in order to approach Woolworths for donation.</p> <p>I have contacted Gaels Club and O'Donoghues Pub re hypnotist.</p>	<p>Jodie Wilson</p>

	<p>Both requires 50+ guests and I will bring a copy of food packages and costings.</p> <p>Might be a good idea to get mobile numbers on raffle tickets for next year as was hard getting people down to claim their prizes Maybe get another person to announce the draw as people may tune out to announcers voice when hearing all day.</p> <p>\$2200 approx raised from hotdogs/raffles/bunnies over winter Raffle Stock: Two gift cards from Family Pets Two bottles of wine 5 X Petrol Vouchers Option for items could include a draw as a lucky door prize at presentation We could also do a raffle for petrol vouchers left over from NACSC meet</p>	
Treasurer	Awaiting report	Alan Bentley
Coach	<p>* Results from 13 & over State Age. Disappointing due to sickness so representation minimal. Abbey/JB made a state team selection</p> <p>* Proposed Relay entries for 12 & under State Age.- too late entries closed</p> <p>* Proposed Application for Development Sponsorship to Western Suburbs Concrete (Alan, can you please send jb details of all drawings made on initial funds received).JB looking for further funding</p> <p>* Penrith Valley Sports Foundation Dinner - details of invitation / seating. Clarification on who is definitely attending. Trevor, Neil, Abbey, Lauren, JB, Charlotte, Thomas, Michael K Manuella, Kelly could possibly attend?</p> <p>* World Dwarf Games - payment proposed to Sarah. What amount is going to be paid to Sarah and also to JB. Sarah was short \$500 on cost for games. Motion: Neil Second Alan seconded to split the \$1200 between JB and Sarah. \$700 for JB and \$500 for Sarah. All committee in agreement</p> <p>* Club Captain outing - details of suggestion & funding from the club to be proposed for subsidised entry and meal. Aqua Park proposed. Cost of\$34 per person for 6 and over. Suggested that all kids wishing to attend pay \$15 each and club pays the outstanding. Parent supervision will be required and JB is to find a suitable date.</p> <p>* New Zealand trip - representation at Open Short Course National Championships -proposed funding for head coach and team manager (proposed Dave Hanrahan). Athletes to conduct some fundraising activities - support requested for a disco.. 5 athletes confirmed to go to NZ \$1000 per person approx</p>	Jackie Barck

	<p>*Open Short Course Nationals - Adelaide SA -proposed funding for head coach.</p> <p>* Team to Telopea Meet - overnight stay at AIS - coach transport -Proposed funding for head coach and 2 team managers (1 male and 1 female). Nominations sought for team manager positions.</p> <p>Proposed to leave after club night on the Friday night. Would be approx \$350 pp two nights. One night \$250 pp</p> <p>JB to put together figures on the trip to NZ and Telopea. Club to vote on potential funds for swimmers</p>	
Race Secretary	<p>Meet Refunds</p> <p>2 requests, 1 for an entrant double booking on sporting events and the other for sickness. DC supplied</p> <p>Vote on refund or not – Voted to refund JB</p> <p>Medals at SC Meet</p> <p>Club ran out of 4 x Gold and 2 x Bronze which have been mailed to club secretaries with an apologies 2 x Bathurst, 2 x Trinity Grammar, 1 x Aqua Blitz 1 x NACSCI</p> <p>Note to be made on website re date for open water 28 October</p>	Neil Joines
Metro South West Delegate	<p>Swimming NSW working with a committee has nominated changes to MSW Area</p> <p>Add Ashfield, Enfield, MLC Marlins, Sydney Swim PLC & Trinity Grammar to our region – Objections to be noted</p>	Neil Joines
Registrar	<p>Report attached</p> <p>New member approved Charlotte Carney</p> <p>Fee increase approved and introduced 1st October</p> <p>Dave now getting advised in ClubLane of pending /new memberships</p> <p>Fee of \$25 to be introduced for club transfers. Needs to be added to website. Julie motioned JB seconded</p>	David Hanrahan
Property Officer	<p>Uniform Update</p> <p>Good sales leading up to MSW and club s/ c Meet</p> <p>State jacket recognition</p> <p>Bentley Jackets sent off for embroidery</p> <p>Accounts appear to be up to date</p> <p>See below Table</p>	Monique Joines
Social Secretary		<i>Vacant</i>

<p>Publicity Officer</p>	<ul style="list-style-type: none"> JX AWARDS TO GO UP ON WEBSITE – AWAITING DETAILS FROM JACKIE. Lots to go up on website Team App re fees due and increase – DRAFTED, WILL SEND ONCE NON SWIMMERS FEE IS CONFIRMED (\$25) <p>Fees are due 1st October. Subscription Email will go out mid September.</p> <ul style="list-style-type: none"> Calendar on website – NOT ABLE TO ACCESS - WILL TRY NACSCI RACE GMAIL ACCOUNT AND PASSWORD NEXT Neil to send his password for Julie to try There is a problem with using the entry link on team App, it does seem to work on mobile for online entries – JULIE TO FOLLOW UP WITH JASON STUBBS MSW – <u>0402 227 540</u> – ONCE WEBSITE CALENDER FIXED <p>Woolies letter – TO BE DRAFTED, NEED A LITTLE MORE INFORMATION Julie will update letter with number of swimmers</p> <ul style="list-style-type: none"> Minutes of meetings now being added monthly to the website. Team App message giving 48 hrs notice of committee meetings will go from now on. 	<p>Julie Fletcher</p>
<p>Club night Organiser</p>	<p>Trophies for winter season (Pointscore, Championship and participation) and if anyone else would like to choose trophies or are you happy if I do it.</p> <p>Are there any other trophies or awards for the winter season –</p> <p>Trevor to organise an Encouragement award</p> <p>Date and place of winter presentation</p> <p>Replacement PC's before summer season so they can be setup and ready to go</p> <p>Two radios for communication between marshalling and the control table –</p> <p>Trevor to purchase new walkie talkies \$250</p> <p>Motioned: Jodie Second: Neil</p> <p>Stop watches (20)</p> <p>Umbrellas for summer club night at Glenbrook in case of bad weather for officials and time keepers</p> <p>Draft summer program attached.</p> <p>Storage locker for club equipment to be stored and secured at</p>	<p>Trevor Stevens</p>

	<p>NAC. Alan to advise of possibilities in the pump room or the storage room upstairs .</p> <p>Display cabinet to display all our shields and trophies at NAC. Alan if you could let us know if there is an area that is available for the cabinet and if there is then we can get the safety specs and get a cost.</p> <p>Stationary for summer season (paper, printer ink, batteries)</p> <p>If any equipment is stolen from either NAC or Glenbrook (timing equipment etc.) do we as a club have insurance to cover as these are quite expensive to replace – Alan confirmed items stolen from NAC would be covered under centre policy</p> <p>Sunday evening 15 October decided for winter presentation. Monique to organise. Julie to do a “save the date” on Team App</p>	
<p>Program Committee</p>	<p>Review and comment on draft summer program as presented by Trevor</p>	

Uniform Register

Invoice Number	Date	Description of Transaction	Given to Alan	Debit (-)	Credit (+)	Balance
	31/07/2017	Previous balance			\$1,000.00	\$1,000.00
9869	1/08/2017	TAG Uniforms	√	\$613.25		\$386.75
13130	27/08/2017	Game Clothing - State Shirts (NACSC pay for these)	√	\$113.30		\$273.45
	29/08/2017	Float			\$38.00	\$311.45

General Business

Club to fund \$1000 for Telopea Meet to cover cost of Head Coach and two team managers..

Motioned: Grant Second: Trevor

Team managers must have a Working with Children Check. Julie to send out Team App for expressions of interest

New Zealand trip. Dave will come back to committee to confirm whether he can go as Team Manager.

Jackie will take team on her own if there is no Team Manager

Open Water Alan confirmed the Open water will run the 28thOct as previously planned; John is available to organise officials. Both Jackie and Neil have had queries from external clubs regarding the meet going ahead. Details of the upcoming meet to be placed on NACSCI website by Julie.

Iron man is on the same weekend as Metropolitan. Julie to promote and ask for volunteers 11 and up.

ACTION ITEMS

Item	By Who / When	Status	Comment
Suggested that all NACSC exec should have Working With Children Check . Neil can vote that we agree at the NSW AGM	Grant McPherson		Grant to do investigation on requirement post Motion being passed at NSW Swim AGM and find who has active WWC checks and how to go about getting them. Grant to send out email update
Swim A Thon proposed	Jackie Barck		A Sunday morning to be found to organise a swim a thon for fundraising
Iron Man being held in November	Julie Fletcher		Julie to promote Iron Man and ask for volunteers....11 needed?
Open Water Details to be placed on Website	Julie Fletcher		Liaise with Alan for swims and times
Regarding letter from Club Night officials on disqualifications. Committee has discussed and we need to respond	Grant McPherson		Committee has agreed we would like to have a discussion with our club night officials. Alan is happy to do so with beer and a meal – Grant to organise

Telopea Meet Canberra 4-5 November	Julie Fletcher		Julie to send out Team App to promote and get expressions of interest for attendance/team managers
Check list for new members joining the club. People seem to be moving up from Sharks and not joining. Krystal Finch is s new member who has come from sharks	Jackie Barck		Jackie to provide Julie with a check list on what people need to do
Need to confirm the date of our Open Water	Alan Bentley	Closed	Alan to confirm. it will be held either 21 or 28 October
Junior Dolphins Packs have not been received	Dave Hanrahan		Should be at least 10 new packs sent through but have not received so Dave to chase
Discussion about replacing some Trophies with other options at presentation nights.	Committee	Closed	Older kids don't want to receive trophies at presentation nights. Discuss/agree in July meet what we do for Winter Presentation. Neil to provide update on Marshalling bag option priced recently.
Concerns raised over silly behaviour in marshalling on club nights	Jackie Barck	Closed	Jackie to talk to children concerned
Presentation Night	Monique Joines	Gaels Booked Closed	Monique to get in touch with Gaels for presentation night 15 October
Trophies for presentation night	Trevor Stevens	Ordered Closed	Need to get costs for trophies for Age Champs etc
Presentation Night 15 October	Julie Fletcher		A save the date Team app to be sent out

Prizes for NAC meet and general fundraising	Jodie Wilson	Closed	Jodie to follow up with Lisa Szabo on any outstanding donations from previous fundraising
Bi emphasis on the development squads for MSW	Neil Joines	Closed	Neil to hand out letters for development invitation. Abbie Williams still to receive. Give to Jackie
Debt card for Adhoc purchases	Neil	Completed	Card is now available with \$500 limit
Julie to promote State Government grant	Julie Fletcher		

Meeting Commences at: 6.54pm

Meeting closed at: 9.45pm

Next Meeting: next meeting

Date 27th September 2017

Location: Meeting Room
Nepean Aquatic Centre

Start Time: 6:45pm

The chairman thanked all members for their attendance then declared the meeting closed.

Confirmed as a true and correct record:

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President: **Neil Joines**

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Secretary: **Yvette Amies**

Date: 26th April 2017