

NEPEAN AQUATIC CENTRE

SWIM CLUB INCORPORATED



MINUTES OF THE GENERAL MEETING

Wednesday the 7th March 2018
at Nepean Aquatic Centre, Lambridge Place, Penrith

The meeting was opened and chaired by GRANT MCPHERSON opened at 7:00pm

Present Yvette Amies, Julie Fletcher, Trevor Stevens, Grant McPherson, Dave Hanrahan, Jackie Barck, Alan Bentley

Apologies: Jodie Wilson, Neil Joines
 That the attendance as per the **attendance book** and apologies as received be accepted

Moved by: Yvette Amies


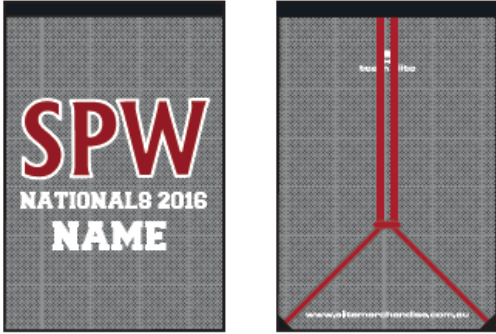
Seconded by: Trevor Stevens

Positional Updates - Reports

| Position | Reports | Position Held By: |
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| President | <p>1. Summer Club night, Good attendances and I would like to recognise the new parents supporting timekeeping.</p> <p>2. Sponsorship, We are still requiring Frank Tanti to forward to Monique his Logo of Marshalling Bags. Cheque for \$500 received and very much appreciated.</p> <p>Yvette to pass onto Alan the Frank Tanti cheque for banking – Yvette gave cheque to Alan Wednesday morning 28th Feb</p> <p>Jpeg has been sent to Monique for logo.</p> <p>3. 2018 NACSCI Short Course Qualifying meet</p> <p>Approval in principle by MSW but Area needs to wait until NSW development weekends have been determined. Once formal approval granted we will need to complete a solid booking with SOPAC</p> | Neil Joines |

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| | <p>4. Summer presentation, Update required New venue recommended for the Summer Presentation</p> <p>5. Upcoming Annual General meeting, We need to promote to the members the upcoming AGM and the need for volunteers to take on roles within the Committee and Executive</p> <p>Julie to send out on Team App and publish on website</p> | |
| Race Secretary | <p>1. Speedo Sprint series, Well attended event with several athletes competing in the finals to be held in march (12 ordered)</p> | Neil Joines |
| Metro South West Delegate | <p>1. MSW Development pathways, MSW has created for Club information nights a pathway presentation</p> <p>2. MSW 2018 – 19 Calendar A meeting held by MSW presented the 2018 – 19 swim calendar that is aligned to NSW and Australian Swimming development</p> <p>3. 2018 Open Water Calendar presented in point 2 above does allow for NACSCI to hold its Open Water in line with the Triathlon series prior to the MSW open water. Need to start considering the strategy for holding.</p> <p>I Would recommend timing / TM the same as 2017.</p> | Neil Joines |
| Vice President (competition) | <p>Working with children register – Apologies, I thought I shared this late last year but everyone on the committee has registered. Attached is the list with applicable registration numbers. Dave, just missing your number. Yvette suggest we save a soft/hard copy on file for reference if we're ever questioned.</p> <p>Summer Club Championship MSW Approval – Initial submission sent through on 30/11 but can't find a record of receiving confirmation from MSW. Have sent a follow up today. Will call early next week if no response.</p> <p>Will cover these points off tomorrow night. Other updates:</p> <p>18/3 Summer Club Champs – Commence planning/preparation</p> <p>Response for backstroke ledge application with NSW Sports is due in mid-March</p> <p>Summer Club Champs on 18/3 has been conditionally approved by MSW pending receipt of the program</p> | Grant McPherson |

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| Vice President (social) | | Jodie Wilson |
| Treasurer | Report Attached | Alan Bentley |
| Coach | <p>JB happy with how Abbey handled Swim Trials. Swam well and on the way to doing well at Age Nationals.</p> <p>Exciting times will junior swimmers at carnivals.</p> <p>Speedo finals and MC this weekend. Sarah needs to requalify for Age Nationals. Luke training well.</p> <p>JB/Lisa will attend Speedo finals.</p> <p>JB disappointed with numbers for 5-8 meet especially after two team app messages and the number of junior dolphins. Is it worth attending club night in the lead up to the meet and going around parents to promote attendance.</p> <p>Some great racing at MSW qualifying meet.</p> <p>Next targeted meet is Swimwest at SOPAC 15th April.</p> | Jackie Barck |
| Registrar | <p>Several new members – committee approved</p> <p>Dave will send latest report with status for members. Follow up will be done for all non-financial members.</p> | David Hanrahan |
| Property Officer | <ol style="list-style-type: none"> 1. Representative Shirts New Athlete Kira gear ordered, Rep and National 2. 5 – 8 Development shirts, 15 shirts ordered with a variety of sizes due to very little feedback from parents 3. Speedo Sprint Finalists, Again little feedback for sizes so Monique ordered across range 4. Rep and Black caps received at NAC, No orders outstanding Jackie to confirm order 5. Marshalling Bags for Metro Representation \$30 per bag, Draw strings and full mesh (see attached quote) Vote to order <p>(Any ideas on cheaper option would be welcome)</p> <p>New Quote in (as per Monique's email) – order of 60 with logo using technique called supacolour would be \$12.30 each including GST and delivery.</p> <p>Cheaper bag is lesser quality. Artwork one side only will be OK with Franks logo. Have requested a band of white across the bottom for a name.</p> | Monique Joines |

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| |  <p style="text-align: center;">SUBLIMATED MESH SWIM BAG</p>  | |
| <p>Social Secretary</p> | | <p><i>Vacant</i></p> |
| <p>Publicity Officer</p> | <ul style="list-style-type: none"> · When is NACSC AGM - advertise on Team App. 11th April AGM. 6.45pm in the NAC training room. · Need Winter MSW calendar to add to website dates. · Summer Club championships - Sunday 18th March. At Glenbrook. Julie to advertise. · See minutes for dates - Sat 12 May · When is parent meeting? Before club night on first club night back. 11th May. tbc · Next meeting 28th March. · Comparison between members and team app members. Sort by surname, and by email address to work out family groups. Do a report and contact all that need to join Team App, and clean off all from Team App that aren't currently members · To discuss Active Kids implementation and if we are set up and ready to promote to parents (email attached). Wait until after AGM and work out process and allocate tasks to committee members. Separate meeting needed. · Comedy for a Cause - tentative date? Resend the email. Sept - Friday night? How long the show is for, what venues, size of venue | <p>Julie Fletcher</p> |

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| | <p>needed. Min number, max number. Emu Plains cricket club, at Emu Sports? 4th May. Call and discuss with them. Someone to go along on 4th and check it out?</p> <ul style="list-style-type: none"> . Swimathon - date? (Looking for sponsors to sponsor a lane for the Swimathon - local businesses - \$100 a lane x 6 - write something and get it out. Lane sponsorship - athletes also get individual sponsorship. Run in 2 x 1.5 hr sessions? Or overnight? Sunday afternoon? Usual publicity, website, team app, social media, PR to local papers to get sponsors. May?) TBC (Alan) . I need names for Certificates of Appreciation - and send through at any time moving forward. Rondo (Yvette) , Coles Cambridge Gardens, Melissa Williams (Fiona Stevens), Frank Tanti, FST Automotive (email/ send). husabergft@gmail.com. Start with these 3. . Swimming NSW advertising / logo rules for sponsors - document attached re placement etc. Re fundraising activities, anything legal, ethical, moral and family friendly is acceptable. Re sponsors, no tobacco, alcohol or nutritional supplements, or any competitor to a national level sponsor (ie Telstra, as Swimming Aust is sponsored by Optus). Keep on file. Do a letter looking for sponsors? . Breakdown to Peter Vicary of sponsorship has bought us so far and would he consider sponsoring us again - tbc (Alan) . Introduction letter on how to enter club night for all new members - Trevor to draft and Julie edit and distribute. Put on Team App and Website. . Any stories, wraps ups or pics for website / Team App? Any new dates? (Jackie, will send through, Speedo Sprint?) . Towels with NACSC logo for club members - quotes tbc - email 3 quotes on to Monique. Get 1 more quote from Team Elite - info@elitemerchandise.com.au | |
| <p>Club night Organiser</p> | <p>Age Champs to go ahead 18th March as planned.</p> <p>Bleasdale family would like to pay for medals again this year. Numbers required.</p> <p>Are we happy to do pro rata 50% of club nights for new members.</p> <p>We will get something for Fred and Rob to show our appreciation for officiating at club nights. \$100 Westfield voucher and a plaque to be presented at our presentation night. Trevor to arrange awards and invite them to presentation.</p> <p>JB to decide on coaches award and advise Trevor</p> | <p>Trevor Stevens</p> |
| <p>Program Committee</p> | | |

General Business

Alan has questioned whether Dave can get list from club lane of when members joined and how long they have been members. It is suggested kids (swimming members) be presented with a 5 year/10 year (long service) medal

Idea of an event targeted specifically at junior dolphin's kids. Alan will come up with some suggestions for the next meeting.

Parents information night – Proposed for the first club night of the winter season 11th May – parents night upstairs then just some fun 25m swims. JB can entertain kids with starts/turns etc. Advise new executive elected at AGM 11th April that this event is scheduled.

Club Affiliation forms and payment – due 8 March. Forms sent Tuesday 6th March.

Summer Presentation – Emu Sports Club has been booked for 5pm on 29th April. Jodie and Yvette to go out to club a week or so prior to presentation to finalise.

Printed Towel Quotes – Julie

SMSW Technical Officials invitation Rob John Jan and Dave. If they aren't already going would they like to come along as part of the club. Rob will definitely get an invite.

Fund Raiser for Shannon Smith - \$100 agreed amount – direct to the family. Yvette organising.

Ordering of caps as per Monique's email - \$27 fee for set up for one off caps. Maybe we need to order caps each quarter? JB is happy to accumulate bulk – criteria being that caps are ready for Nationals.

\$200 cash for each of our officials – Dave, Jann and John in recognition of their contribution to our club. Trevor to organise. Alan Nominated – Grant Seconded

ACTION ITEMS

| Item | By Who / When | Status | Comment |
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| Suggested that all NACSC exec should have Working With Children Check . Neil can vote that we agree at the NSW AGM | Grant McPherson | Closed | Grant to do investigation on requirement post Motion being passed at NSW Swim AGM and find who has active WWC checks and how to go about getting them. Grant to send out email update |
| Certificates of Appreciation | Julie Fletcher | Closed | To be sent out to Coles etc as thank you for donations to BBQ. Julie waiting for any other names. |
| Club Night | Trevor Stevens | | Trevor to draft up document on how to go about entering |

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| | | | club night prior to winter season starting |
| Junior Dolphins event | Alan Bentley | | Ideas for special events |
| Mother's Day Stall | Jodie Wilson | | Mother's Day and/or Cake stall to be held A week before Mother's Day |
| SMSW | Yvette Amies | Closed | Send email to advise payment made Wednesday 7 th but due to close of business won't show until Friday |
| Long Service Recognition for club members | Dave Hanrahan | | List of club members and when they joined/how long they have been members of the club for possible long service medal |
| Age Championships in March | Trevor Stevens | Closed | Advise when it is on. Expect all athletes to compete even if not eligible for trophy at presentation. Athletes must swim at least half club nights to be eligible. |
| Swim A Thon and Disco proposed | Jackie Barck | | A Sunday morning to be found to organise a swim a thon for fundraising. Possibly May as no club nights/swim meets on around that time. |
| Introduction Letter | Julie Fletcher/Trevor Stevens | | Has been suggested an introduction letter is made on how to enter club night for all new members |
| Suggestion made to get towels with NACSC logo for club members | Julie Fletcher to forward to Monique | | Committee thought that was a great idea - Julie is going to get comparison quotes |
| Check list for new members joining the club. People seem to | Jackie Barck | | Jackie to provide Julie with a check list on what people need to do |

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| be moving up from Sharks and not joining. | | | |
| Club Summer Age Championships | Grant McPherson | Closed | Grant to get permission from MSW for club to hold championships at Glenbrook Sunday 18 th March. John Rohloff can be used as referee. Dave Coopers as starter. |
| AGM to be advertised. Date 11 th April. | Julie Fletcher | | Julie to advertise via Team App next AGM. Volunteers required for committee |
| Bi Laws to be updated | Neil Joines | | To reflect change of date for AGM |
| Fundraising opportunities for Age Champs 18 March | Jodie Wilson | | Toblerone chocolate for raffles, sausage sizzle? Any other ideas |
| Club Age Championships | Trevor Stevens | | Trevor to contact officials for the day |
| Date to be decided for NACSC open water meet | Alan Bentley | | |
| Sloppy Joes for Nationals representatives | Jackie Barck | | To follow up with Monique on design questions as per above under Property Officers report. |
| Holden Survey | Grant McPherson | Closed | To be re-submitted |
| Survey for Open Water Grant 2015 | Grant McPherson | Closed | Survey to be completed and submitted |
| MSW development pathways | Neil Joines | | Do we have detailed report? Neil to chase up from MSW pathway presentation |
| 6 th August for NACSC meet | Grant McPherson | | To chase up with MSW that no development meets were booked |
| Logo for marshalling bags | Neil Joines | Closed | Check with Monique JPEG FILE with a logo HAS been received from Frank Tanti |

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| Club Records | Neil Joines | | Jackie to supply Neil with a list of all open water swimmers and Neil can create them. No MC records shown either |
| Debt card for Adhoc purchases | Neil | Completed | Card is now available with \$500 limit |
| Julie to promote State Government grant | Julie Fletcher | | |

Meeting Commences at: 6.55pm

Meeting closed at: 9.35pm

Next Meeting: next meeting

Date 28th March 2018

Location: Meeting Room
Nepean Aquatic Centre

Start Time: 6:45pm

The chairman thanked all members for their attendance then declared the meeting closed.

Confirmed as a true and correct record:

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President: **Neil Joines**

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Secretary: **Yvette Amies**

Date: 29th November 2018