

NEPEAN AQUATIC CENTRE

SWIM CLUB INCORPORATED



MINUTES OF THE GENERAL MEETING

Wednesday the 28th March 2018
at Nepean Aquatic Centre, Lambridge Place, Penrith

The meeting was opened and chaired by GRANT MCPHERSON opened at 7:00pm

Present Trevor Stevens, Dave Hanrahan, Jackie Barck, Alan Bentley, Neil Joines, Jodie Wilson, Yvette Amies

Apologies: Julie Fletcher, Grant McPherson

That the attendance as per the **attendance book** and apologies as received be accepted

Moved by: Yvette Amies

Seconded by: Neil Joines

Positional Updates - Reports

Position	Reports	Position Held By:
President	<ol style="list-style-type: none"> Age Championship Good attendance and a great day for the club, Great support by the parents supporting Timekeeping. Technical Official Support Special thank you for Rob, Dave and Jan for their support on the day to make the Age Championships and achieved times by swimmers official Summer presentation Emu Plains Sporting Club will be the venue Update required Upcoming Annual General meeting <p>We need to promote to the members the upcoming AGM and the need for volunteers to take on roles within the Committee and Executive. Julie to send out on Team App and publish on website</p>	Neil Joines

Race Secretary	Speedo Sprint series - Finals held with personal PBs acquired by some swimmers	Neil Joines
Metro South West Delegate	Working With Children Checks Email received from area and NSW swimming regarding first time frame of expiry. Register that I have on file shows we are all still valid	Neil Joines
Vice President (competition)	<p>1. I couldn't find any clash of events on the MSW website for our proposed Short Course Qualifying meet at SOPAC on Sunday 5/8. I've written to Kathy Thompson to confirm. NB – there is a SNSW Target Squad 4/5 August TBC. We need to lock in a date so we don't miss out.</p> <p>2. Have followed up NSW Gov Sport and Rec Grants unit re our application for backstroke ledges. Was meant to here back mid-March.</p> <p>Update - Sport and Rec Grant have advised that they will communicate applicants "shortly". Nothing better than dealing with a Gov't department ☐</p> <p>3. Submitted Holden Home Ground Advantage Grant application for Competition Pack (Stopwatches, Laptops, Walkie Talkies) ie: copy of last year's application.</p> <p>Suggest a quick review of attendees pre the AGM to see who will be standing for their positions at the AGM ie: to see what needs to be filled etc</p>	Grant McPherson
Vice President (social)	<p>There will be a Pick A Box game at the presentation night to use up any leftover prizes from raffles. There are five \$20 Westfield gift cards and five petrol vouchers. Cost will \$5 per pick and every box will have a prize.</p> <p>JB suggested Alan may be able to get a couple of caps and some goggles off the Vorgee Rep for the Pick A Box.</p> <p>Still need to use vouchers from Penrith Pet Parlour etc. Can also have a couple of the new NACSC towels as prizes.</p> <p>We have the Officeworks gift basket which we may be able to break up and use as prizes as well.</p> <p>Possibility of doing another Bunnings BBQ. Jodie and Julie will put the letter out and wait for a date from Bunnings.</p>	Jodie Wilson
Treasurer	Report Attached	Alan Bentley

Coach	<p>National Prep Meet - Some good swims and PB's but also some disappointment over times not being achieved. Some swimmers still have the chance to achieve times at upcoming school carnivals, however some of the public school carnivals fall after the closing date of the Age Nationals so Jackie will email them if necessary.</p> <p>Multi class swimmers swam the 100's and took splits. Two Multi class swimmers Sarah and Luke as well as three Age competitors are going through to Age Nationals at this stage - Abbey, Lauren and Kira.</p> <p>Need to go into detail of the pathways for swimmers at the next parents meeting</p> <p>Jackie is trying to work out a date for a weekend training camp. Will come back after AGM with some more ideas.</p> <p>Jackie is looking at organising an away meet as getting a strong group of swimmers coming through.</p>	Jackie Barck
Registrar	<p>New memberships for approval. Nathan and Jayden Borg 15/16 years.</p> <p>Enquiry from an ex Penrith Swimming Club member (club has folded so no registrar). Membership is linked and therefore getting an error and unable to request transfer. Dave may need to speak to Swimming NSW.</p> <p>Monica Searle /Artem and Paulina/Livinia Maguire - incomplete memberships as issues with joining. Dave is sorting out.</p> <p>The club website under the Registration tab still refers to 2015/2016, not 2017/2018 so needs to be fixed.</p>	David Hanrahan
Property Officer	<ol style="list-style-type: none"> 1 Representative Shirts New Athlete Kira gear ordered, Rep and National has this been received at NAC 2 5 – 8 Development shirts Have been presented to swimmers 3 Speedo Sprint Finalist Shirts - Received and to be awarded at presentation night 4 Marshalling Bags for Metro Representation - Ordered and invoice sent to Alan for deposit payment to start order processed – Update 6 National Sloppy Joe Hoodies - Designs done and quote of \$85 per unit submitted - Jackie to provide sizes and surnames of swimmers. 7 National Gear Bags - Purchased by Jackie bags to be delivered to "Golden Threads for Embroidering 	Monique Joines

	<p>8 Club Swimsuits For Merchandise catalogue – Design and prices received orders need to be given in minimum of 20 across sizes - Parents responsible for sizing - How do we intend to handle?</p> <p>Advertise/do marketing campaign and do bulk order. Will only order when there are 20 or more. Jackie would like them to be ready in time for MSW in June. Can be used for warm ups. Jackie will ask for samples so they are available to members to look at before purchasing.</p> <p>9 Swim Towels for Merchandise catalogue - Prices and sizes received from Team Elite - Vote on size to be purchased and quantity. Size is 150 x 75. \$20 per towel for club to purchase. Club will sell for \$25 each. Club has voted to purchase 60 towels to begin with. Trevor Nominated – Neil seconded</p> <p>10 Accounts - All appears up to date</p>	
<p>Social Secretary</p>		<p><i>Vacant</i></p>
<p>Publicity Officer</p>	<p>Done:</p> <ul style="list-style-type: none"> • Towels with NACSC logo for club members – quotes passed to Monique • I need names for Certificates of Appreciation – Done • Members not on Team App contacted, non-members cleared off Team App - Done <p>To Do:</p> <ul style="list-style-type: none"> • Swimming NSW advertising / logo rules for sponsors – document attached re placement etc. Re fundraising activities, anything legal, ethical, moral and family friendly is acceptable. Re sponsors, no tobacco, alcohol or nutritional supplements, or any competitor to a national level sponsor (ie Telstra, as Swimming Australia is sponsored by Optus). Keep on file. Do a letter looking for sponsors? Use Biz Plaza? Discuss next meeting • Introduction letter on how to enter club night for all new members – Trevor draft and Julie edit and distribute. Put on Team App and Website. Awaiting bullet points from Trevor. 	<p>Julie Fletcher</p>

	<ul style="list-style-type: none"> • When is parent meeting? Before club night on first club night back. 11th May? • To discuss Active Kids implementation and if we are set up and ready to promote to parents (email attached). Wait until after AGM and work out process and allocate tasks to committee members. Separate meeting needed. • Comedy for a Cause – tentative date? Resend the email. Sept – Friday night? How long the show is for, what venues, size of venue needed. Min number, max number. Emu Plains cricket club, at Emu Sports? 4th May. Call and discuss with them. Someone to go along on 4th and check it out? • Swimathon – date? (Looking for sponsors to sponsor a lane for the Swimathon – local businesses - \$100 a lane x 6 – write something and get it out. Lane sponsorship – athletes also get individual sponsorship. Run in 2 x 1.5 hr sessions? Or overnight? Sunday afternoon? Usual publicity, website, team app, social media, PR to local papers to get sponsors. (May?) TBC (Alan) • Breakdown to Peter Vicary of sponsorship has bought us so far and would he consider sponsoring us again – tbc (Alan) 	
<p>Club night Organiser</p>	<p>Luke Ahern and Matilda Mobbs – Stick with age group on trophy and put Multi Class Champion. In future need to be mindful of multi class in same age groups as they may have different classes so therefore may need to do FINA scoring.</p> <p>Decision needs to be made for Performer of the Year Trophy so Trevor can order.</p> <p>Trevor raised an issue with the 50m Intermediate category. Swimmers entering who may not be ready to swim it. Can we put in a break time? Trevor and Neil will look into it and see if it will work</p> <p>Decision made that a trophy be awarded for Chris and Steve for their efforts over last few seasons with hot dogs/summer BBQ. Alan found a picture of a Sausage on a Fork trophy so Trevor will try and source it. Neil nominated – Alan seconded</p>	<p>Trevor Stevens</p>
<p>Program Committee</p>		

General Business

Grant won't be standing for re-election again this year given Hannah's non-involvement with swimming. He is more than happy to help the club with volunteer work where possible and will also help the new VP to organise the SOPAC meet on 5/8.

Note Grant will be attending the AGM on 11/4 to formalise this and offer ongoing support.

Committee discussed the possibility of doing a Time Keeping Roster for club night winter season so all parents are involved in helping out. JB suggested doing by alphabetical order.

SMSW Awards Dinner – Need to get numbers to MSW. Yvette following up with Kimmings, Slaughter and Bullard families for numbers and will advise JB.

120 gold, 120 silver and 100 bronze medals. Trevor to order.

Alan is looking into holding a 1km event as a teaser for the open water. Straight swim – walk up, swim back. Expected all kids will participate in that event.

NSW Swimming are looking for expressions of interest for their Lane Ropes to Leadership camps. Any updates can be sent to NACSCI gmail account and can then be posted on Team App.

ACTION ITEMS

Item	By Who / When	Status	Comment
Junior Dolphins event	Alan Bentley		Ideas for special events
Vorgee Caps/Goggles	Alan Bentley		Alan to speak to Vorgee Rep and see if they can donate some caps and goggles for the Pick A Box game.
Performer of the Year trophy	Jackie Barck		JB to advise Trevor of recipient so it can be ordered
National Sloppy Joes	Jackie Barck		Jackie to provide sizes and surnames of swimmers
New NACSC swimmers	Jackie Barck		Jackie to request samples of swimmers so members can check quality etc before purchase
Club Night	Trevor Stevens		Trevor to draft up document on how to go about entering club night prior to winter season starting

Thank you to NAC Officials	Trevor Stevens		Gifts for the officials. Perhaps a plaque and gift vouchers
Medal Order	Trevor Stevens		Medals needed for NACSC events
Trophy for BBQ boys	Trevor Stevens		Trevor to source trophy for Chris and Steve
Payment of invoices for Nationals shirt / marshalling bags	Alan Bentley	Closed	Payment has been made. Invoice received late for Nationals shirt so may not arrive in time for Kira.
Club Towels	Monique Joines		Committee voted to purchase 60 towels.
Club Website Registration Tab	Julie Fletcher		Julie to change the Registration tab to 2017/2018 as still reads at 2015/2016
Bunnings BBQ	Jodie Wilson/ Julie Fletcher		Jodie to speak with Julie and put a letter together to request a date for another BBQ. Club will be fundraising for team to travel to an away meet.
Mother's Day Cake Stall	Julie Fletcher		Team App to be sent with request for Mother's Day stall donations. Also a request for parent helpers on the day.
Summer Presentation Night	Julie Fletcher		Team App – a request for anyone with a business who would like to donate a prize for the Pick A Box game at presentation night
Summer Presentation	Jodie/Yvette/Jackie/Neil		Will visit Emu Sports 13 April 12pm to finalise details for the night. Advertise for 5pm. Presentation starts 6pm.

Emu Sports Club	Yvette Amies		To ring contact and arrange meeting for Friday 13 th April
Certificates of Appreciation	Julie Fletcher	Closed	To be sent out to Coles etc as thank you for donations to BBQ. Julie waiting for any other names.
Mother's Day Stall	Jodie Wilson	Closed	Mother's Day and/or Cake stall to be held a week before Mother's Day
Long Service Recognition for club members	Dave Hanrahan		List of club members and when they joined/how long they have been members of the club for possible long service medal
Swim A Thon and Disco proposed	Jackie Barck		A Sunday morning to be found to organise a swim a thon for fundraising. Possibly May as no club nights/swim meets on around that time.
Introduction Letter	Julie Fletcher/Trevor Stevens		Has been suggested an introduction letter is made on how to enter club night for all new members
Check list for new members joining the club. People seem to be moving up from Sharks and not joining.	Jackie Barck		Jackie to provide Julie with a check list on what people need to do
AGM to be advertised. Date 11 th April.	Julie Fletcher		Julie to advertise via Team App next AGM. Volunteers required for committee
Bi Laws to be updated	Neil Joines		To reflect change of date for AGM
Club Age Championships	Trevor Stevens		Trevor to contact officials for the day
Date to be decided for NACSC open water meet	Alan Bentley		

Sloppy Joes for Nationals representatives	Jackie Barck	Closed	To follow up with Monique on design questions as per above under Property Officers report.
MSW development pathways	Neil Joines		Do we have detailed report? Neil to chase up from MSW pathway presentation
6 th August for NACSC meet	Grant McPherson		To chase up with MSW that no development meets were booked
Club Records	Neil Joines		Jackie to supply Neil with a list of all open water swimmers and Neil can create them. No MC records shown either
Debt card for Adhoc purchases	Neil	Completed	Card is now available with \$500 limit
Julie to promote State Government grant	Julie Fletcher		

Meeting Commences at: 6.55pm

Meeting closed at: 8.35pm

Next Meeting: next meeting

Date 28th March 2018

Location: Meeting Room
Nepean Aquatic Centre

Start Time: 6:45pm

The chairman thanked all members for their attendance then declared the meeting closed.

Confirmed as a true and correct record:

.....

President: ***Neil Joines***

.....

Secretary: ***Yvette Amies***

Date: 29th November 2018